



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 427-2327 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL  
WILL HOLD  
A REGULAR MEETING  
TUESDAY, DECEMBER 19, 2017  
AT 7:00 PM  
COUNCIL CHAMBERS  
P-12 BUILDING**

## AGENDA

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<b>1. CALL TO ORDER</b>	
<b>2. OPENING CEREMONY</b>	
<b>3. ROLL CALL</b>	
A. Council Members Present	
B. Administration Present	
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<b>10. APPROVAL OF CONSENT CALENDAR</b>	
<b>11. PUBLIC HEARINGS (NON-ORDINANCE)</b>	

**12. PRESENTATIONS**

A. Kris Knauss – State Lobbyist

**13. ORDINANCES**

Introduction (1st reading)

**14. PUBLIC HEARING (2<sup>nd</sup> reading)**

#06-2017 – An Ordinance adopting an operating and capital budget for the fiscal year 2018. **45**

#07-2017 – An Ordinance creating Whittier Municipal Code Sections 17.12.055 Entitled “Zoning Map Exceptions,” and 17.16.052 Entitled “Tidelands District.” **60**

#08-2017 – An Ordinance of the City Council of the City of Whittier, Alaska, authorizing the City Manager to execute an agreement with the Alaska Railroad Corporation transferring Tract A-1 to the Alaska Railroad in exchange for Tract W and the DeLong dock subject to specific essential terms and conditions executed by the parties. **71**

**15. RESOLUTIONS**

#34-2017 – A Resolution authorizing the City Manager to issue five (5) year renewable electrical utilidor use permits to Whittier Businesses for purposes that enhance economic development. **76**

**16. EXECUTIVE SESSION**

A. Discussion of DeLong Dock Agreement / ARRC Land Issues – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. AS 44.62.310(1)

B. Public Safety Building - Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. AS 44.62.310(1)

**17. UNFINISHED BUSINESS**

A. Shotgun Cove Road Project

i. Discussion of Shotgun Cove Road Construction Bid on Shovel Ready section with current funding.

B. ARRC/COW Land Swap

C. Improve Salmon Sport Fishing in Northwest PWS

D. Paddle Craft Launch

**18. NEW BUSINESS**

**19. COUNCIL DISCUSSION**

**20. CITIZEN’S DISCUSSION**

**21. COUNCIL AND ADMINISTRATION’S RESPONSE TO CITIZEN’S COMMENTS**

**22. ADJOURNMENT**

**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY, NOVEMBER 21, 2017  
7:00 PM  
COUNCIL CHAMBERS  
P-12 BUILDING**

**MINUTES**

**1. CALL TO ORDER**

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

**2. OPENING CEREMONY**

Mayor Daniel Blair led the Pledge of Allegiance.

**3. ROLL CALL**

**A. Council members present and establishing a quorum:** Monty Irvin, Debra Hicks, Dave Dickason, Peter Denmark, Victor Shen, David Pinguoch and Daniel Blair.

**B. Council Members Absent:**

**C. Administration Present:**

Mark Lynch, City Manager

Annie Reeves, Assistant City Manager

Scott Korbe, Public Works Director

Holly Wells, City Attorney

Annei Goldsmith, Attorney

Kyle Sinclair, Harbormaster

Krista Fish, City Clerk

John Janik, Finance Officer

David Schofield, Public Safety

**Others Present:** Naelene Matsumiya, Greg Clifford, Camden Yehle, Carl Hall

**4. APPROVAL OF MINUTES**

October 17, 2017 Regular Meeting Minutes

**MOTION:** David Pinguoch made a motion to approve the October 17, 2017, Regular Meeting Minutes as is.

**SECOND:** Debra Hicks

**DISCUSSION:** None

**VOTE:** Motion passed unanimously.

## **5. APPROVAL OF REGULAR MEETING AGENDA**

**MOTION:** David Pinquoch made a motion to approve the Regular Meeting Agenda with some changes moving presentation 12 to 5a and 18b to 5b.

**SECOND:** Debra Hicks

**DISCUSSION:**

**VOTE:** Motion passed unanimously

### **A. Whittier Tunnel Surface & Drainage Improvements project.**

The Presenter, Camden Yehle, with Brooks & Associates, presented the Whittier Tunnel Surface & Drainage Improvements project. Camden Yehle introduced Carl Hall, Engineer for this project. The project is to improve the drainage and a few other things for the tunnel to extend the life of the tunnel drainage system. Camden discussed the repairing and improvements to the tunnel and the tunnel closures. Council followed along in the packet.

David Schofield had a few concerns about getting emergency vehicles thru and Camden and Carl answered them.

### **B. Appointment to Port & Harbor Commission.**

Dan Blair nominated Ron Graham to the Seat D position.

**VOTE:** No objections.

## **6. MAYOR'S REPORT**

### **A. Mayor's Report by Mayor Daniel Blair**

The Mayor reported that they attended the workshop for the budget, it was very informative. They also did our priorities for local, state and federal. One of the messages that he got is that, even though we are just beginning as a community to become more responsive in our infrastructure and better prepared and trying to improve the local experience with our trails and in the very beginning of adding much needed infrastructure to help people that visit our community to enjoy and have a good experience just like we do. It is expensive to maintain that equipment, it emphasizes the importance of planning and getting on with our comprehensive plan, so that we keep our finances focused towards continuing to grow and create infrastructure that has good value toward the community and our visitors.

The Mayor also stated that Ted Spencer had a guy up here in the fall do a video and it is a really neat demo. He mentioned that it was a thrill to see what he thinks is the beginning of the real story of Passage Canal in Whittier. He is looking forward to seeing the final product that will allow us to showcase this beautiful place that we live in.

### **B. Vice Mayor Report by Vice Mayor Dave Pinquoch**

None

## **7. MANAGER'S REPORT**

### **A. City Manager's Report- Mark Lynch**

See written report in Original Council Packet.

The City Manager opened his report by introducing Krista Fish, the City Clerk.

Mark said that he received an email from NRSC that stated that we did not meet the requirements for assistance at this time for the levee. He will be emailing them back to find out why.

### **B. City Attorney's Report**

None

### **C. School District Report**

City Manager handed out the School Report to the Council at the meeting.

### **D. Director's Reports**

#### **1. Financial report – John Janik**

None

#### **2. Harbormaster Report – Kyle Sinclair**

The Harbormaster stated that they completed the railing and the lighting on the Harbor. Starting 12/5/2017 the Harbor will start closing its office Tuesdays and Wednesdays, The office will remain open on weekends. The Harbor watches and patrolling of the Harbor will be open as normal.

#### **3. Director of Public Safety Report – Dave Schofield**

See written report in original packet.

#### **4. Public Works Report – Scott Korbe**

See written report in original packet.

#### **5. Public Safety Building Report – Terry Morrison**

None

## **8. COMMISSION/COMMITTEE REPORTS**

### **A. Planning Commission**

Approved minutes in packet.

### **B. Port & Harbor Commission**

Approved minutes in packet.

### **C. Parks & Recreation Committee**

Councilman Dickason stated that he went to a meeting with CRW and saw the initial design for the park. CRW made a few minor adjustments. Expecting the final plan around the 1<sup>st</sup> of December.

### **D. Prince William Sound Aquaculture Corp.**

None

**E. Regional Citizen's Advisory Council**  
None

**9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

None

**10. APPROVAL OF CONSENT CALENDAR**

None

**11. PUBLIC HEARINGS (NON-ORDINANCE)**

**12. PRESENTATIONS**

A. Whittier Tunnel Surface & Drainage Improvements Project  
Item was moved to 5A.

**13. ORDINANCES**

**Introduction (1<sup>st</sup> reading)**

**#06-2017 – An Ordinance adopting an operating and capital budget for the fiscal year 2018.**

**MOTION:** David Pinquoch made a motion to introduce Ordinance #06-2017 intended for public hearing December 19<sup>th</sup>, the regular meeting.

**SECOND:** Victor Shen

**DISCUSSION:** The City Manager discussed the changes he made to the budget from the work session on November 7, 2017. Council discussed this further.

**VOTE:** Motion passed unanimously.

**#07-2017 – An Ordinance creating Whittier Municipal Code Sections 17.12.055 Entitled "Zoning Map Exceptions," and 17.16.052 Entitled "Tidelands District."**

**MOTION:** Victor Shen made a motion to introduce Ordinance #07-2017 1<sup>st</sup> reading is set for the regular meeting for December 19<sup>th</sup>.

**SECOND:** David Pinquoch

**DISCUSSION:** The City Manager stated that he is working with the Planning Commission on this, one of the big holdups is to define what the city is zoning. Currently the tidelands are not zoned, basically what that means is currently the City has very little control over the use of the tidelands.

Peter Denmark asked if any activity crossing the tidelands may be taxable.

Holly answered that there is a statutory public trust doctrine that allows a certain level of access to tidelands and use of those and the public's ability to enjoy them. She clarified Alaska has an Open Tidelands Policy where you can have private beaches. There may be certain uses that we could charge but there are many that we can't, depending on whether or not they fall in that doctrine. +

Peter Denmark commented that the benefit of this resolution, is establishing control of those tidelands.

Mark Lynch stated that it is zoning control just like any other property.

**VOTE:** Motion passed unanimously

#### **14. PUBLIC HEARING (2<sup>nd</sup> reading)**

**#05-2017(S) – An ordinance amending Whittier Municipal Code 2.10 entitled “Code of Ethics for Officers and Employees” to clarify what constitutes a “Substantial Financial Interest,” limit disclosures of potential conflicts of interest to substantial financial interests, institute an Annual Disclosure Statement Process, and clarify general prohibitions against city official and employee conduct and disclosure obligations, repealing Section 2.70.025 entitled “Behavior Generally” and amending Section 2.08.230 entitled “Rules-Voting” to remove redundant and contradictory voting procedures regarding conflicts of interest.**

**MOTION:** Victor Shen made a motion to open the public hearing for Ordinance #05-2017(S)

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**MOTION:** Peter Denmark made a motion to close the public hearing for Ordinance #05-2017(S).

**SECOND:** David Pinquoch

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**MOTION:** Victor Shen made a motion to adopt Ordinance #05-2017(S)

**SECOND:** Dave Dickason

**DISCUSSION:** Holly stated that the only thing that was changed was the language to make sure it was consistent in the code with council’s direction to have a more simplified disclosure form requirement. It also allows council’s flexibility before it is laid out. The disclosure form in the code now just references what form is available from the clerk. She remarked that it is a simple form that council discussed, if for some reason in the future, if you want to you can create a more detailed form or you want to change something or state law changes are added, it is an easy change.

**VOTE:** Motion passed unanimously

#### **15. RESOLUTIONS**

**#25-2017 – A resolution authorizing the City Manager to pay for Harbor improvements in the amount of \$57,000.**

**MOTION:** Victor Shen made a motion to adopt resolution #25-2017.

**SECOND:** Dave Dickason

**DISCUSSION:** Council discussed to amend the resolution from *Harbor Fund Budget* to *Harbor Operating budget*. Also change “*in the amount of*” to “*not to exceed*”. And amend the adopted day to 21<sup>st</sup> day of November 2017.

**VOTE:** Motion passed unanimously

**#26-2017 – A resolution authorizing the City Manager to pay \$150,000 to the Corps of Engineers for completion of the feasibility study at the Head of Passage Canal.**

**MOTION:** Victor Shen made a motion to adopt resolution #26-2017

**SECOND:** David Pinquoch

**DISCUSSION:** City Manager stated that this was actually approved once before, approved to take out of the Harbor reserve fund, but because the Corps chose to stop the project we approved to give them a payment of \$100,000 and then followed by another payment of \$150,000. We paid them the \$100,000

they then stopped the project. So we did not pay the \$150,000, in the original resolution specified that that payment was going to be in December of 2016. I brought this back the way it is because there was some discussion about actually taking the money out of the CPV fund instead of the Harbor Reserve fund.

Peter Denmark stated that if you go back to the harbor redevelopment, there were two ramps in the harbor: there was a west ramp that was designed for launching boats 27 feet and under, dilapidated old ramp, when we closed that ramp, the congestion at the now only existing ramp, previously known as the east ramp, we have determined that a launch ramp at the Head of the Bay would be beneficial. This goes back to the original harbor plan, the resolution was passed, the Harbor commission supported this idea 3 or 4 years ago and the council called it out with a supporting motion. It is a development of our future and the development of the Head of the Bay.

David Pinquoch asked if anyone knew how much trailer owners bring into the economy.

Mayor Blair commented that the trailer owners bring in a lot, one of the most profitable business in this community is the parking lot run by Mr. Barnett, it has been one of the pre consternations the amount of revenue they bring in versus the value that they invest into that parking lot. That is a direct and only result of that launch ramp. That parking could still be very possible because those day cruises are growing, they are successful. They were able to extend their season out towards the end of October, from what I understand the day cruises are fixing to double the number of boats that they have. I don't have to look more than five years down the road to realize that we are going to get into \*unintelligible\* bind here with regard to parking, with regard to congestion, it's future proofing by asking for assistance from the federal government to invest in infrastructure that we as a small community would not be able to afford.

Mark Lynch addressed a couple of questions that came up. He informed the council that this is called a feasibility study and that the money the Corps is getting was requested from the harbor's extensive financial information and user information.

Mayor Blair commented that when they talk about a value greater than one they are talking about the feasibility to the state of Alaska, the citizens of South Central, it is a benefit to the state of Alaska. When they tell you it's a feasibility greater than one, they are not saying that it is feasible for the local community, hopefully the fact that the community has invested \$800,000 they already know that. What we are trying to do is get the federal funding. And to get that federal funding the criteria needs to bring a certain amount of value to the state of Alaska and to the citizens of the state. Gordon of the tunnel has participated a lot in this and he is a big proponent of this because One, it drives traffic thru the tunnel the other is it takes traffic and congestion off the Seward Highway and makes it safer.

**VOTE:** Victor Shen: No, Debra Hicks: Yes, Dave Dickason: Yes, Dave Pinquoch: No, Monty Irvin: Yes, Peter Denmark: Yes, Dan Blair: Yes

**MOTION PASSED:** 5-2



**#27-2017 - A Resolution adopting the City's 2018 Local Priorities.**

**MOTION:** Victor Shen made a motion to adopt resolution #27-2017

**SECOND:** David Pinguoch

**DISCUSSION:**

**VOTE:** Motion passed unanimously

**#28-2017 – A Resolution adopting the City's 2018 State Legislative Priorities.**

**MOTION:** Victor Shen made a motion to adopt Resolution #28-2017.

**SECOND:** Dave Dickason

**DISCUSSION:**

**VOTE:** Motion passed unanimously

**#29-2017 – A Resolution adopting the City's 2018 Federal Legislative Priorities.**

**MOTION:** Victor Shen made a motion to adopt Resolution #29-2017.

**SECOND:** Dave Dickason

**DISCUSSION:**

**VOTE:** Motion passed unanimously

**#30-2017 – A Resolution adopting the 2018 Annual Fee Schedule.**

**MOTION:** Victor Shen made a motion to adopt Resolution #30-2017.

**SECOND:** Dave Dickason

**DISCUSSION:** The City Manager stated that we dropped the ten percent harbor increase to two percent, the increase for the shower was left in, and an increase on the grid.

Councilman Dickason asked what was decided on the trash removal. The City Manager stated that he didn't think they ever made a decision on it. Right now the city, as far as he can determine forever since the leases were instituted, have been charging \$20 per month for five months in the summer. The people that have leases at the harbor pay \$100 a year for trash. The ones that don't have any development on their lots do not pay anything for garbage.

Councilman Dickason remarked that what we need to do is have a work session, talk about other ways of handling our trash removal. Mark Lynch stated that we had a discussion last summer, that we could save the city roughly \$30,000 to \$50,000 a year depending on actual volumes.

The council decided to have a work session on trash removal.

**VOTE:** Motion passed unanimously

**MOTION:** Victor Shen made a motion to excuse himself due to conflict due to immediate family interest.

**VOTE:** Debra Hicks: Yes, Dave Dickason: Yes, Dave Pinguoch: Yes, Monty Irvin: Yes, Peter Denmark: No, Dan Blair: No

**MOTION PASSED:** 4-2

**#31-2017 – A resolution revising the lease agreement between Chou and Yenwen Shen and the City of Whittier.**

**MOTION:** Dave Dickason made a motion to adopt Resolution #31-2017

**SECOND:** David Pinquoch

**DISCUSSION:** Mark Lynch stated that there is a three foot strip of property that the city technically doesn't need. The big benefit to Joe Shen is it gets him compliant with zoning. He still not compliant on the back of his lot but that 3 feet will give him his 5 feet so he is zoning compliant on the side of his property. He is currently in violation of that and he wants to be legal. He came in asked for the 3 foot strip which makes him have a full lot, currently all the lots are 3000 square feet, he only has 2850 because years ago they took 3 feet off, because there used to be a city bathroom or something down there. I don't see a problem giving it to him. That also includes the encroachment permit on the back of that or actually over the property line. It is the same encroachment permit we talked about with Joe Campabello for his encroachment. Joe Shen reviewed it and was very happy with the whole thing.

**VOTE:** Council voted for, Victor Shen abstained.

**#32-2017 A Resolution authorizing the City Manager to enter into a Professional Service Agreement with Knauss Group, LLC to provide consulting services to the City in the form of State Lobbying for 2018.**

**MOTION:** Victor Shen made a motion to adopt Resolution #32-2017.

**SECOND:** Dave Dickason

**DISCUSSION:** Mark Lynch stated that his proposal letter and the agreement is in the packet. He hasn't changed the price since he has been here and I think that he has been at the same price ever since he started with the city. Council discussed this further.

**VOTE:** Motion passed unanimously

**#33-2017 – A Resolution authorizing the City Manager to enter into a Professional Services Agreement with Appraisal Company of Alaska for 2018.**

**MOTION:** Victor Shen made a motion to adopt Resolution #33-2017

**SECOND:** Dave Dickason

**DISCUSSION:** Mark Lynch stated that their proposal is for \$10,000, it is included in the packet, we budget more than that and there are times we have them do additional assessing work. This is strictly for the base assessment for the community. We do this every year, we've had the same company for a long time. They are probably the primary company in Alaska that does this.

**VOTE:** Victor Shen: Yes, Debra Hicks: Yes, Dave Dickason: Yes, Dave Pinquoch: Yes, Monty Irvin: Yes, Peter Denmark: No, Dan Blair: Yes

**MOTION PASSED:** 6-1

**Council recessed at 9:15 pm**

**16. EXECUTIVE SESSION**

**A. Discussion of DeLong Dock Agreement/ARRC Land Issues – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City, AS 44.62.310(1)**

**B. Discussion of DeLong Dock Agreement/ARRC Land Issues – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City, AS 44.62.310(1)**

**MOTION:** Debra Hicks made a motion to enter executive session to discuss

**A. Discussion of DeLong Dock Agreement/ARRC Land Issues – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City, AS 44.62.310(1)**

**B. Potential sale of real estate – Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity. AS 44.62.310(1)**

**SECOND:** Monte Irvin

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**Council entered into Executive Session at 9:30 pm.**

At 11:00 the Mayor moved to continue Executive Session until November 22, 2017 @ 6:00 pm.

**MOTION:** Peter Denmark made a motion to recess the meeting to complete our agenda until Thanksgiving eve at 6:00 pm.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**MOTION:** Dave Dickason made a motion to end executive session at 11:00 pm.

**SECOND:** Victor Shen

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**CONTINUANCE OF MEETING**

On November 22, 2017 at 6:01 p.m. the mayor called the meeting to order (meeting November 21<sup>st</sup> was continued to November 22<sup>nd</sup> at 6:00 pm.)

Those in attendance and establishing a quorum were:

Dan Blair

Peter Denmark

Dave Dickason

Debra Hicks

Monty Irvin

Victor Shen

David Pinquoch participated telephonically

Mark Lynch, City Manager

Krista Fish, City Clerk

Holly Wells, City Attorney

**Council reconvened the Executive Session at 6:07 p.m. on November 22, 2017.**

**MOTION:** Dave Dickason made a motion to reconvene the Executive Session at 6:07 pm from November 21, 2017, to discuss

**B. Potential sale of real estate - Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity.**

**SECOND:** Victor Shen

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**MOTION:** Dave Dickason made a motion to close executive session at 7:35 p.m. and return to the regular meeting.

**SECOND:** Victor Shen

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

David Pinguoch lost phone connection.

#### **17. UNFINISHED BUSINESS**

##### **A. Shotgun Cove Road Project**

Nothing new to report.

##### **B. ARRC/COW Land Swap**

Nothing new to report.

##### **C. Improve Salmon Sport Fishing in Northwest PWS**

Nothing new to report.

##### **D. Paddle Craft Launch**

Nothing new to report.

#### **18. NEW BUSINESS**

##### **A. Discuss use of electrical Utilidors**

Victor excused himself from this discussion by stating that he would like to disclose a potential conflict of personal interest, he thinks it involves potential commission services between some company and my family's. It is a sizable internet bill, probably close to one thousand a month, he stated that he could see it being more than five thousand a year.

City Manager stated that the City has numerous utilidors these are not for telephone communication. These are old electrical utilidors that were transferred to the city as part of our municipal right a ways in the ones we own. There are some on railroad property but we are talking about the ones on city property. Actually the one we are talking about is the one that runs down Whittier Street, which the city does own. The Anchor Inn spent quite a bit of their own time and effort, they actually said 44 man hours. They asked us back in the summer if it was okay if they inspected and cleaned those out with the potential of using one of them. I think they have one cable ran through there, I am told in the report that there is room for 105 cables and we would still only be forty percent full. So they came to me and ask for a permit for this to have their cable in this utilidor. My suggestion is going to be, after thinking

about this for several months, why not allow the City Manager to issue use permits for 5 years at a time, to allow businesses in Whittier to have fiber optic or internet communication cables in those utilidors basically at no cost. The City isn't using them they are just sitting there, we have never used them. It is an economic of driver of sense, in an example Joe Shen gets better television reception down at the Anchor on Sunday night more people show up to watch football, which means he sells more stuff and that means the city gets more taxes. That is a simplistic example but it is an economic benefit of sense. And it employs more people. And it doesn't cost a dime to do this. He is the only one right now that is asking, maybe in the future more people would want to do this. Rather than have to come back to council every time. If you guys feel more comfortable just letting me do a resolution. A resolution saying that the City Manager can issue 5 year use permits for telecommunication cables in the city owned utilidors or something in that effect. Holly remarked that she thinks a resolution is fine, our permits should be very clear that we are not giving away an interest in city property. As long as we are clear in our terms.

Dan Blair stated that it would be nonexclusive.

Mark Lynch remarked that there is no action on this tonight other than either nods or if you guys want to get fancy and make a motion if this is okay he will work it up for next months' meeting.

**MOTION:**

**SECOND:**

**DISCUSSION:**

**VOTE:** No Objections, Victor Shen abstained. David Pinguoch absent.

**B. Appointment to Port & Harbor Commission.**

Moved to 5b.

**MOTION:**

**SECOND:**

**DISCUSSION:** None

**VOTE:**

**19. COUNCIL DISCUSSION**

Council appointed Peter Denmark, Dan Blair and Dave Dickason to the Railroad/DeLong Dock Committee. There was no objection.

Council Member Denmark:

- Commented on bringing the code up to date.
- Discussed the way the council member brings action items to the council for discussion.

Holly Wells, City Attorney agreed that the code does need to be updated.

Discussion ensued.

Dave Dickason asked the City Manager about the waste disposal process. Mark Lynch remarked that the council planned to set up a workshop in January.

The following meetings were scheduled:

- Special meeting, Wednesday, December 6, 2017 at 6:00 p.m. the Ordinance regarding the Delong Dock.
- Work session, Monday January 8 2018 at 6:00 pm, regarding trash removal.

**20. CITIZEN'S DISCUSSION**

None

**21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

None

**22. ADJOURNMENT**

**MOTION:** Dave Dickason made a motion to adjourn the meeting.

**SECOND:** Debra Hicks

**VOTE:** Motion passed unanimously

**ATTEST:**

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**Krista Fish**  
**City Clerk**

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**Daniel Blair**  
**Mayor**

**WHITTIER CITY COUNCIL  
SPECIAL MEETING  
TUESDAY, DECEMBER 6, 2017  
6:00 PM  
COUNCIL CHAMBERS  
P-12 BUILDING**

**MINUTES**

**1. CALL TO ORDER**

Mayor Daniel Blair called the meeting to order at 6:00 p.m.

**2. OPENING CEREMONY**

Mayor Daniel Blair led the Pledge of Allegiance.

**3. ROLL CALL**

**A. Council members present and establishing a quorum:**

Dave Pinquoch, Dave Dickason, Peter Denmark (telephonic), Monty Irvin and Daniel Blair.

**B. Council Members Absent:** Debra Hicks and Victor Shen

**C. Administration Present:**

Mark Lynch, City Manager

Annie Reeves, Assistant City Manager

Krista Fish, City Clerk

Kyle Sinclair, Harbormaster

Anmei Goldsmith, Attorney

**Others Present:** Clayton Hevly, Marty Jacques

**4. APPROVAL OF THE SPECIAL MEETING AGENDA**

**MOTION:** Dave Dickason made a motion to approve the amended special meeting agenda as submitted.

**SECOND:** Monty Irvin

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**5. CITIZEN'S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

Marty Jacques with Inlet Fish and Clayton Hevly with Inlet Fish Producers introduced themselves.

**6. SPECIAL MEETING BUSINESS ITEMS**

**a. EXECUTIVE SESSION**

**A. Discussion of DeLong Dock Agreement/ARRC Land Issues – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. AS 44.62.310**

**MOTION:** David Pinquoch made a motion to enter into executive session, Discussion of DeLong Dock Agreement/ARRC Land issues, and it will be in executive session because if immediately disclosed could tend to adversely affect the finances of the City.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**Council entered into Executive Session at 6:07 p.m.**

**MOTION:** Dave Dickason made a motion to close executive session and return to regular meeting at 6:39 p.m.

**SECOND:** Monty Irvin

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**b. ORDINANCE**

**Introduction (1<sup>st</sup> reading)**

**#08-2017 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE ALASKA RAILROAD CORPORATION TRANSFERRING TRACT A-1 TO THE ALASKA RAILROAD IN EXCHANGE FOR TRACT W AND THE DELONG DOCK SUBJECT TO SPECIFIC ESSENTIAL TERMS AND CONDITIONS EXECUTED BY THE PARTIES**

**MOTION:** Dave Pinquoch made a motion to introduce Ordinance #08-2017 and set for public hearing December 19<sup>th</sup>, 2017 at the regular scheduled meeting.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**c. Discussion of code Rewrite procedure.**

Mayor Blair stated that in the recent council meeting, council had decided that we were going to put off rewrites. He had completely forgotten that they had asked Kristie Smithers, the city consultant, to rewrite the election section. He asked the council if they wanted to continue with that or stop.

City manager remarked that the other one is the water. He stated that he was directed to amend the water code so we could put in the fee schedule. He has been working on it so if you want him to stop he can, he already has a good portion done.

Mayor Blair asked if they wanted to continue forward with those or do they want to spend money on the voting component? Water/waste water, if we stuck with the existing we could actually bring an ordinance to increase. Only reason I wanted to continue forward is that I think there should be a priority increase. I don't agree with 10 percent, but 3 percent this year or in 2019.

City Manager stated that he was going to originally recommend that they enact a 10 percent increase now to take effect on January 1<sup>st</sup> of 2019. So give it a year, if we do 3 percent under the current system, you have to do an ordinance every time you do a rate increase. That can be taken out and made a resolution and be done on the fee schedule and it is interesting because the code currently says *the council will*



*review the fee structure every year.* By putting it on the fee schedule it would sort of force that, because it would come before the council every year that way.

Mayor Blair remarked that his thoughts on that was, there are two things, one we decide that it is too expensive and we don't want to do a complete rewrite. The other is that if we decide that if we bite the bullet and want to do a complete rewrite it may take years to finish. In which case we can't really stop as far as the water/waste water. We have something in motion there, I would like to continue forward with it.

City manager stated that it has been 11 years since there has been a rate adjustment on water/sewer rates.

David Pinquoch suggested that they just rewrite election section, it will give us a taste on how much this will cost, if we want to do anymore.

The mayor asked if they were okay with the water/waste water rewrite as well. Council agreed.

Peter Denmark asked if Kristie Smithers is going to do the rewrite on the elections. Council said yes. Peter Denmark also stated that when he was at AML he talked to a couple of different companies and one of them was Unicode and didn't know if it was worth giving them a call if we have more in front of us.

City manager stated that currently our code company is Code Publishing, Unicode is a competitor of theirs. Those outfits are in business and they are expensive.

Holly Wells, City Attorney, commented that she thinks if Kristie Smithers does the election code that is great. She's got a lot of experience, she agrees having a clerk with that kind of experience do that is a great option. She also agreed that Unicode's generally are publishing companies and don't have an ability to draft laws without consulting with attorneys and that can be costly and it could not be particularized to Alaska and that could be dangerous.

Discussion ensued.

## **7. COUNCIL DISCUSSION**

None

## **8. CITIZEN'S DISCUSSION**

None

## **9. ADJOURNMENT**

All were in favor of adjourning the meeting at 6:56 p.m.

**ATTEST:**

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**Krista Fish**  
**City Clerk**

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**Daniel Blair**  
**Mayor**



## THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*  
P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

To: Mayor and Council  
From: Mark Lynch, City Manager  
Subject: Manager's report  
Date: December 14, 2017 (for 12/19/17 Council meeting)

**ARRC/DeLong Dock:** The process continues. Meeting to discuss access issues on 12/15/17.

**Budget:** The 2018 budget is in your packet and scheduled for final approval reading at our meeting.

**Engineering:** CRW Engineers has developed a preliminary City Park design. They are planning a public meeting in January to show the initial proposed design to the community and to Council.

**Harbor Renovation:** We are waiting to see whether the State funds the Harbor grant program for next year.

**Harbor Loan:** Moving very slow. Nothing new to report.

**Harbor Erosion:** We have a Corps permit to work on the Harbor erosion issue, and are seeking funding sources.

**Triangle Lease Issues:** Still waiting on signatures from lease holders.

**Shotgun Cove Road:** CRW is working on the next phase and will have sessions for public and Council in the near future. Scott is planning to provide Council information concerning construction on the existing phase at the meeting, if he is able to attend (he had surgery).

**IRT (Innovative Readiness Training):** The IRT team has submitted final reports on the P12 and Buckner. I have not had time to review them yet, but they are available if requested.

**Tankfarm Property:** We are waiting for information from the Corps concerning the environmental study and appraisal.

**Public Safety Building:** Contractor continues to delay substantial completion. The project is approaching 60 days past the final completion date.

**PS Building Water/Sewer Loan:** All pre-application materials have been approved. We are now in the formal application process and have been told we are the next in line for the loan people to do their financial review. We have provided all requested information to the agency.

**Levee:** NRSC denied our application for assistance. I am preparing an appeal. The City could start the permitting process if desired. Not much hope of any financial help from the State.

**HoPC Launch Ramp Project:** A meeting was held on 12/7/17 to discuss progress. Many agency representatives were present from ADEC and Corps. Progress was made on finalizing the study and moving to final design and construction.



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 427-2327 • Fax (907) 472-2404

To: Mayor Dan Blair & City Council

Via: Mark Lynch, City Manager

From: John Janik, Director of Finance *JJ*

Subj: Finance Report as of November 30, 2017

**Opening Comment:** This will be the last financial report to the city council for 2017 and is current through November 30<sup>th</sup>. Upon review, you will note four components to the report consisting of:

- **Cash & Investment Summary**—this is a breakdown of cash and investments allocated to various funds. This is identical to the report you received in the past from John Li, but with an addition at the bottom of the page which reflects the performance of the investment funds.
- **Water & Wastewater Enterprise Fund Performance 2017**—this is a new addition to the monthly finance report and consists of summarized revenue and expenses in both dollars and percentage changes. A bar graph is included as well to provide a graphical image of the Water & Wastewater Fund Performance.
- **Small Boat Harbor Enterprise Fund Performance 2017**—as with the Water & Wastewater Fund mentioned above, a similar summary and bar graph are included here as well
- **Revenue & Expense Compared to Budget**—this is the typical revenue & expense report you are accustomed to receiving but including only those funds that are active, specifically the General Fund consisting of administration, city council, clinic, public safety and public works as well as the Water & Wastewater and Harbor Enterprise Funds.

**Notes Financial Report:** There are several amounts on the Revenue & Expense Report that may seem confusing so notes to those are as follows:

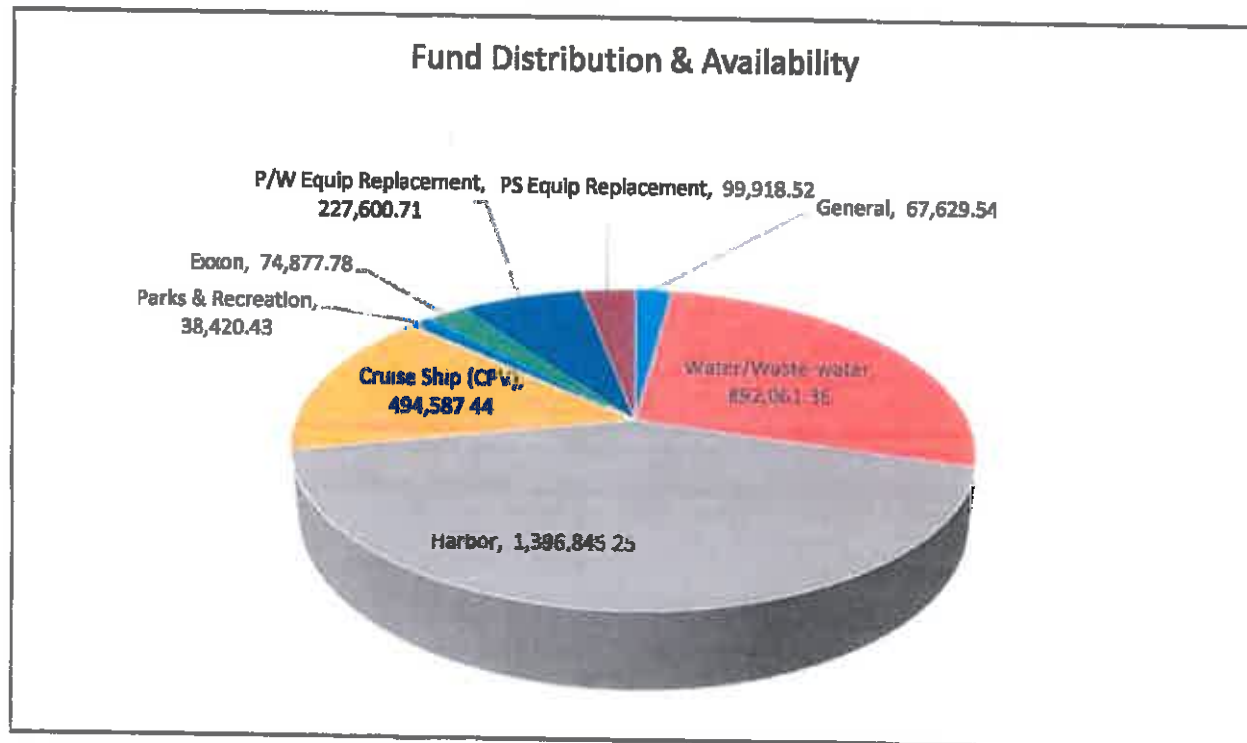
- **Notes 1a & 1b:** Both the Sales Tax and Interest & Penalties revenue accounts reflect negative amounts due to a substantial refund of over-collected Sales Tax from Siemens Corporation for a project in Begich Towers. When the sales tax return was filed, Siemens Corporation mistakenly paid sales tax on the entire amount of a single sale to Begich Towers, not realizing that only the first \$5,000 was taxable. The refund addressed not only the excess payment (note 1a) but also a reversal of the associated late-file penalties (note 1b).
- **Note 2:** This amount simply records the receipt of the donation from WERFA.
- **Note 3:** This amount reflects a single annual payment to clinic to help maintain operations in Whittier. Under the original contract the amount was to be paid in quarterly installments. However, in recent years the trend has been to pay it in a lump sum in either in October or November.

**Closing Comment:** Given the personnel turnover in this position, the year-end closing and preparation for the annual audit will no doubt be challenging. However, I have already begun identifying items to be corrected and plan to begin preliminary year-end closing activities as early as the end of this week. My goal is to have 2017 completely closed out by the end of January.

**City of Whittier**  
**Cash & Investment Summary**  
**As of November 30, 2017**

FUND	FNBA Checking	UBS Investments	Minimum Balance	Committed	Funds Available
General	1,656,821.65	410,807.89	2,000,000.00	-	67,629.54
Water/Waste-water	365,203.46	926,857.90	400,000.00	-	892,061.36
Harbor	869,987.35	926,857.90	400,000.00	-	1,396,845.25
Cruise Ship (CPV)	141,165.00	319,422.44	-	34,000.00	460,587.44
Parks & Recreation	-	38,420.43	-	-	38,420.43
Exxon	-	74,877.78	-	-	74,877.78
P/W Equip Replacement	100,000.00	127,600.71	-	-	227,600.71
P/S Equip Replacement	50,000.00	49,918.52	-	-	99,918.52
<b>Total</b>	<b>3,183,177.46</b>	<b>2,874,763.57</b>	<b>2,800,000.00</b>	<b>-</b>	<b>3,257,941.03</b>

**Note:** \$34,000 from CPV committed to Parks & Recreation



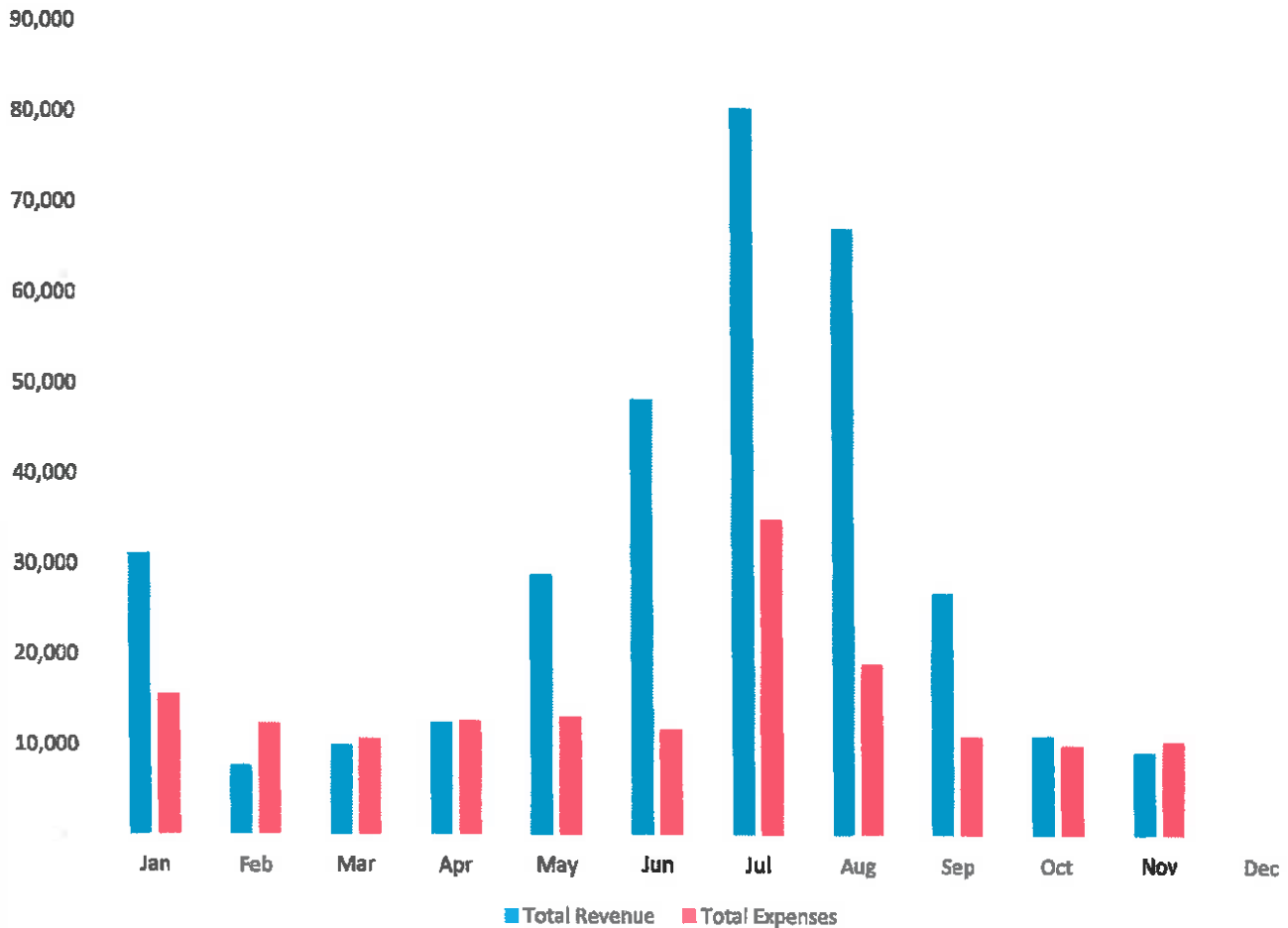
**2017 YEAR-TO-DATE INVESTMENT PERFORMANCE**

UBS Investments	Jan 1, 2017 Value	Deposits or Withdrawals	Oct 31, 2017 Value	Dollar Change	Percent Change
Acct No. UC 05994 BC	-	49,707.27	50,574.56	867.29	1.745%
Acct No. UC 05997 BC	-	49,706.71	51,448.46	1,741.75	3.504%
Acct No. UC 05998 BC	2,772,154.53	(100,000.00)	2,702,388.18	(69,766.35)	-2.517%
<b>Totals</b>	<b>2,772,154.53</b>	<b>(586.02)</b>	<b>2,804,411.20</b>	<b>(67,157.31)</b>	<b>2.732%</b>

## Water & Wastewater Fund Performance 2017

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Revenue													
Services	15,503	7,777	9,980	12,334	28,162	48,292	80,502	67,136	26,843	11,160	9,327		317,015
Other	15,651			104	780	31							16,566
Total Revenue	31,154	7,777	9,980	12,437	28,942	48,323	80,502	67,136	26,843	11,160	9,327	-	333,581
Total Expenses	15,803	12,327	10,698	12,647	13,179	11,822	35,055	19,079	11,066	10,067	10,544		162,088
Net Income (Loss)	15,551	(4,551)	(719)	(210)	15,762	36,502	45,447	48,056	15,777	1,093	(1,217)	-	171,493
Expense Percent of Revenue	50%	158%	107%	102%	45%	24%	44%	28%	41%	90%	113%		48%

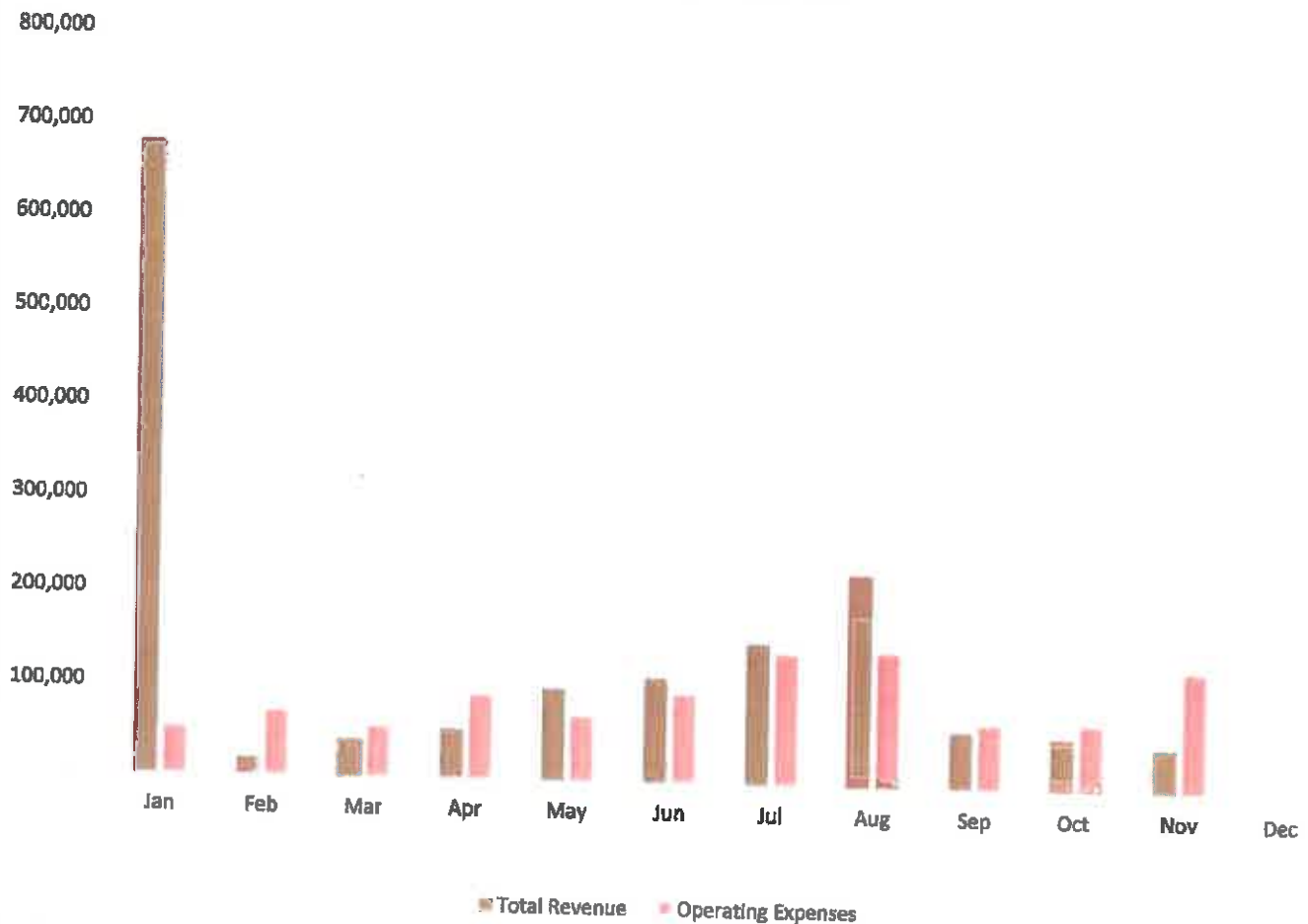
### Revenue vs Expenses 2017



## Small Boat Harbor Fund Performance 2017

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Revenue													
Services	667,269	9,955	30,221	43,481	89,516	126,853	137,444	207,280	45,368	23,630	36,840		1,417,858
Leases	9,219	9,219	9,219	9,219	9,219	(13,625)	9,215	9,219	9,219	9,219	9,219		78,565
Other	1,402	-	-	664	595	-	5,110	10,562	6,490	22,974	287		48,065
Total Revenue	677,891	19,174	39,440	53,364	99,331	113,228	151,770	227,062	61,077	55,823	46,346	-	1,544,505
Operating Expenses	50,953	69,139	54,697	90,475	69,998	95,343	141,513	144,802	69,852	71,587	129,857		988,217
Income (Loss)	626,938	(49,965)	(15,257)	(37,111)	29,332	17,884	10,256	82,260	(8,775)	(15,763)	(83,511)	-	556,288
Expense Percent of Revenue	8%	361%	139%	170%	70%	84%	93%	64%	114%	128%	280%	#DIV/0!	64%

### Revenue vs Expenses 2017



**Note:** The January revenue spike is due to prepayment of annual preferred moorage agreements

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-310-4006 FISH TAX	.00	40,502.93	30,000.00	( 10,502.93)	135.0
01-310-4006 MOTOR VEHICLE REGISTRATION	.00	3,584.32	4,000.00	415.68	89.6
01-310-4007 LIQUOR TAX	.00	3,550.00	5,000.00	1,450.00	71.0
01-310-4009 ELEC & TELE CO-OP TAX	.00	3,176.02	3,200.00	23.98	98.3
01-310-4200 SALES TAX	43,890.54	442,849.78	550,000.00	107,350.24	80.5
01-310-4201 PROPERTY TAX - REAL	.00	389,898.26	380,000.00	10,301.74	97.3
01-310-4202 PROPERTY TAX - PERSONAL	.00	301,675.41	280,000.00	( 21,575.41)	107.7
01-310-4205 BUSINESS TRANSPORTATION TAX	82,197.00	403,899.40	300,000.00	( 103,899.40)	134.6
<b>TOTAL TAXES</b>	<b>38,308.48</b>	<b>1,566,836.10</b>	<b>1,552,200.00</b>	<b>( 16,436.10)</b>	<b>101.1</b>
<u>LICENSES &amp; PERMITS</u>					
01-320-4250 BUSINESS LICENSES	.00	4,575.00	3,500.00	( 1,075.00)	130.7
01-320-4251 USER FEES & PERMITS	250.00	1,250.00	250.00	( 1,000.00)	500.0
01-320-4312 AMBULANCE FEES	.00	13,550.02	40,000.00	26,449.98	33.9
01-320-4760 WASTE DISPOSAL FEES	.00	28.00	.00	( 28.00)	.0
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>250.00</b>	<b>18,403.02</b>	<b>43,750.00</b>	<b>24,346.98</b>	<b>44.4</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
01-330-4002 STATE REVENUE SHARING	.00	88,142.56	78,499.00	( 9,673.56)	112.3
01-330-4003 STATE PAY-IN-LIEU OF TAXES	.00	45,818.57	46,000.00	181.43	99.6
01-330-4011 EMS SMALL GRANT	.00	.00	2,500.00	2,500.00	.0
01-330-4025 NAT'L FOREST SERVICE RECEIPTS	.00	1,781.87	30,000.00	28,238.13	5.9
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>.00</b>	<b>135,723.00</b>	<b>156,999.00</b>	<b>21,246.00</b>	<b>86.5</b>
<u>LEASES</u>					
01-345-4512 LEASE INCOME - ARRC AGREEMENT	( 6,720.00)	( 6,720.00)	.00	6,720.00	.0
01-345-4516 LEASE INCOME - CITY LAND	2,980.33	155,206.76	125,000.00	( 30,206.76)	124.2
01-345-4525 LAND USE RENT	100.00	15,280.00	.00	( 15,280.00)	.0
<b>TOTAL LEASES</b>	<b>( 3,659.67)</b>	<b>183,766.76</b>	<b>125,000.00</b>	<b>( 38,786.76)</b>	<b>131.0</b>
<u>FINES &amp; CITATIONS</u>					
01-350-4261 PSD FINES & CITATIONS	.00	380.00	4,000.00	3,620.00	9.5
01-350-4262 PSD PARKING TICKETS CIVIL	500.00	3,100.00	.00	( 3,100.00)	.0
<b>TOTAL FINES &amp; CITATIONS</b>	<b>500.00</b>	<b>3,480.00</b>	<b>4,000.00</b>	<b>520.00</b>	<b>87.0</b>



CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
01-380-4089 MISCELLANEOUS REVENUE	2.00	1,585.93	5,000.00	3,414.07	31.7
01-380-4204 INTEREST & PENALTIES	3,800.21	6,701.92	3,000.00	2,701.92	180.1
01-380-4271 DONATIONS - EMS/FIRE/POL	14,842.78	14,842.78	2,500.00	12,142.78	585.7
01-380-4800 INTEREST ON BANK ACCOUNTS	.00	8,405.80	15,000.00	8,594.20	42.7
01-380-4902 INTEREST ON ESCROW ACCOUNTS	.00	1,073.00	1,200.00	127.00	89.4
01-380-4914 TRANSFIELD - TUNNEL CONTRAC	.00	57,411.59	60,000.00	2,588.41	95.7
01-380-4915 GIRDWOOD-POLICE CONTRACT	51,500.00	588,500.00	618,000.00	51,500.00	91.7
TOTAL MISCELLANEOUS	62,344.57	668,321.02	704,700.00	51,378.98	92.7
<u>TRANSFERS &amp; OTHER</u>					
01-380-4890 TRANSFER FROM CVP FUND	.00	158,000.00	.00	158,000.00	.0
TOTAL TRANSFERS & OTHER	.00	158,000.00	.00	158,000.00	.0
TOTAL FUND REVENUE	97,741.38	2,702,329.90	2,588,619.00	115,710.90	104.6

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>ADMIN</b>					
01-400-8000 SALARIES & WAGES	15,592.52	175,273.23	244,968.00	69,694.77	71.6
01-400-8030 FICA TAXES	328.84	2,896.88	3,562.00	655.12	81.6
01-400-8040 WORKER'S COMP.	202.26	1,011.30	1,360.00	348.70	74.4
01-400-8050 ESC TAXES	102.82	437.63	3,497.00	3,059.37	12.5
01-400-8080 HEALTH & LIFE INSURANCE	3,238.14	33,182.81	40,280.00	7,077.09	82.4
01-400-8070 PERS RETIREMENT	2,420.46	33,818.75	53,893.00	18,978.25	62.6
01-400-8205 ADVERTISING	1,026.00	1,850.25	2,500.00	649.75	74.0
01-400-8210 B.T.I. CONDO FEES	928.25	10,885.75	11,319.00	633.25	94.4
01-400-8212 CONDO MAINTENANCE	472.47	472.47	3,000.00	2,527.53	15.8
01-400-8220 BANK SERVICES CHARGES	.00	1,174.92	10,000.00	8,825.08	11.8
01-400-8240 COMMUNITY SUPPORT-DONATIONS	.00	.00	500.00	500.00	.0
01-400-8280 DUES & SUBSCRIPTIONS	.00	1,025.00	1,800.00	775.00	55.9
01-400-8410 INSURANCE - LIABILITY	283.96	1,134.80	2,299.00	1,164.20	49.4
01-400-8440 INSURANCE - PROPERTY	18.61	520.15	163.00	357.15	319.1
01-400-8540 LICENSES & PERMITS	.00	90.00	150.00	60.00	60.0
01-400-8541 PENALTIES & FEES	.00	4,967.67	350.00	4,617.67	1419.3
01-400-8565 OUTSIDE CONTRACTORS	.00	7,901.20	15,000.00	7,098.80	52.7
01-400-8570 PHYSICAL EXAMS & BACKGROUND CK	118.00	263.00	250.00	13.00	105.2
01-400-8580 POSTAGE	.00	1,488.89	5,000.00	3,511.41	29.8
01-400-8600 PROF. FEES - AUDIT	.00	38,425.87	39,000.00	574.13	98.5
01-400-8610 PROF. FEES - ACCOUNTING	.00	20,825.00	12,000.00	8,825.00	171.9
01-400-8620 PROF. FEES - APPRAISAL	.00	12,000.00	15,000.00	3,000.00	80.0
01-400-8625 PROF. FEES - FINANCIAL SOFTWARE	3,725.00	28,800.00	45,000.00	15,200.00	68.2
01-400-8635 PROF. FEES - COMPUTER SUPPORT	.00	75.00	15,000.00	14,925.00	.6
01-400-8638 PROF. FEES - WEB SITE SUPPORT	.00	4,020.00	3,000.00	1,020.00	134.0
01-400-8645 PROF. FEES - GRANT ADM.	.00	.00	30,000.00	30,000.00	.0
01-400-8650 PROF. FEES - LEGAL	11,345.84	127,700.93	150,000.00	22,299.07	85.1
01-400-8670 REIMBURSEMENT	.00	776.00	.00	776.00	.0
01-400-8675 COMPREHENSIVE PLAN	.00	.00	20,000.00	20,000.00	.0
01-400-8700 PUBLICATIONS & SUBSCRIPTIONS	.00	150.00	.00	150.00	.0
01-400-8770 TRAVEL, TRAINING & DEV.	3,661.06	15,503.42	23,000.00	7,496.58	67.4
01-400-7100 REPAIRS - BUILDING	.00	25.64	.00	25.64	.0
01-400-7351 EQUIPMENT MAINT. AGREEMENTS	.00	5,723.88	8,600.00	2,876.12	66.6
01-400-7450 REPAIRS-OFFICE EQUIPMENT	.00	332.20	500.00	167.80	66.4
01-400-8550 SUPPLIES - OFFICE	1,074.50	7,829.40	7,500.00	329.40	104.4
01-400-8750 SUPPLIES - PRINTING	.00	2,345.65	1,000.00	1,345.65	234.6
01-400-9000 UTILITIES - INTERNET	700.36	6,812.48	10,000.00	3,187.51	68.1
01-400-9070 UTILITIES - TELEPHONE	117.36	8,211.81	7,000.00	1,211.81	117.3
01-400-8100 MISCELLANEOUS EXPENSES	.00	5,054.68	2,000.00	3,054.68	252.7
01-400-9300 PROJECT DEVELOPMENT	12,656.00	50,944.30	35,000.00	15,944.30	145.6
01-400-9900 INTERDEPARTMENT SUPPORT	.00	.00	164,528.00	164,528.00	.0
<b>TOTAL ADMIN</b>	<b>57,890.45</b>	<b>813,096.77</b>	<b>658,933.00</b>	<b>45,836.23</b>	<b>93.0</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
01-401-6240 CITY COUNCIL-COMMUNITY SUPPORT	147.81	1,688.28	3,000.00	1,311.72	58.3
01-401-6280 DUES & SUBSCRIPTIONS	.00	641.00	150.00	( 491.00)	427.3
01-401-8325 FIREWORKS	.00	12,500.00	12,500.00	.00	100.0
01-401-8710 PUBLIC RELATIONS	.00	341.47	250.00	( 91.47)	136.8
01-401-8770 TRAVEL, TRAINING & DEV.	1,188.13	3,486.08	10,000.00	6,503.94	35.0
01-401-8800 COUNCIL CHAMBER IMPROV	10,738.31	12,482.24	40,000.00	27,517.76	31.2
01-401-8550 SUPPLIES - OFFICE	.00	118.14	100.00	( 18.14)	118.1
01-401-8750 SUPPLIES - PRINTING	.00	573.75	.00	( 573.75)	.0
01-401-9070 UTILITIES - TELEPHONE	.00	80.69	400.00	319.31	20.2
01-401-9500 LOBBYIST FEES	5,500.00	95,750.00	108,000.00	12,250.00	88.7
<b>TOTAL COUNCIL</b>	<b>17,572.25</b>	<b>127,671.63</b>	<b>174,400.00</b>	<b>46,728.37</b>	<b>73.2</b>
<u>ELECTIONS</u>					
01-420-8100 VOLUNTEER SUPPORT	.00	783.75	1,200.00	416.25	85.3
01-420-8205 ADVERTISING	.00	225.00	800.00	375.00	37.5
<b>TOTAL ELECTIONS</b>	<b>.00</b>	<b>1,008.75</b>	<b>1,800.00</b>	<b>791.25</b>	<b>58.0</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>PUBLIC SAFETY</b>					
01-510-6000 SALARIES & WAGES	42,391.89	471,678.41	588,780.00	118,113.59	80.0
01-510-6030 FICA TAXES	1,270.41	13,448.89	9,816.00	3,633.89	137.0
01-510-6040 WORKER'S COMP.	1,948.69	9,733.46	29,978.00	20,244.55	32.6
01-510-6050 ESC TAXES	283.38	6,474.12	12,037.00	5,562.88	53.8
01-510-6080 HEALTH & LIFE INSURANCE	9,962.41	84,824.50	137,340.00	52,515.50	81.8
01-510-6070 PERS RETIREMENT	6,715.01	71,570.66	130,128.00	58,556.34	55.0
01-510-6091 UNIFORM ALLOWANCE	180.00	2,864.78	4,600.00	1,735.22	82.3
01-510-6100 VOLUNTEER SUPPORT	.00	124.84	1,500.00	1,375.16	8.3
01-510-6205 ADVERTISING	.00	.00	250.00	250.00	.0
01-510-6210 B.T.I. CONDO FEES	165.85	7,887.16	2,500.00	5,387.16	314.7
01-510-6280 DUES & SUBSCRIPTIONS	.00	.00	200.00	200.00	.0
01-510-6410 INSURANCE - LIABILITY	835.61	8,612.55	8,000.00	812.55	107.7
01-510-6420 INSURANCE - AUTO	1,073.63	5,875.37	15,000.00	9,324.63	37.8
01-510-6440 INSURANCE - PROPERTY	548.63	3,490.58	1,837.00	1,853.58	213.2
01-510-6490 POLICE-INSURANCE CLAIMS-DEDUCT	.00	.00	15,000.00	15,000.00	.0
01-510-6540 LICENSES & PERMITS	.00	280.66	200.00	80.66	130.3
01-510-6565 OUTSIDE CONTRACTORS	.00	4,487.20	1,500.00	2,987.20	289.2
01-510-6570 PHYSICAL EXAMS	.00	2,849.78	3,400.00	550.22	83.8
01-510-6580 POSTAGE	.00	33.83	400.00	366.17	8.5
01-510-6700 PUBLICATIONS & SUBSCRIPTIONS	.00	62.89	2,000.00	1,937.01	3.2
01-510-6735 EQUIPMENT PURCHASE	1,786.48	21,670.77	14,000.00	7,670.77	154.8
01-510-6781 TRAINING - EMS SUPVSG MD	2,000.00	10,431.48	12,000.00	1,568.54	88.9
01-510-6770 TRAVEL, TRAINING & DEV.	2,230.37	18,256.37	16,000.00	2,256.37	114.1
01-510-7100 BUILDING MAINT.	.00	4,878.11	1,500.00	3,178.11	311.9
01-510-7150 REPAIRS - COMMUNICATION EQUIPM	.00	3,038.68	3,800.00	561.32	84.4
01-510-7200 REPAIRS-COMPUTER SYSTEM	.00	745.58	1,000.00	254.42	74.8
01-510-7350 REPAIRS - EQUIPMENT	.00	8,883.43	5,000.00	3,883.43	177.7
01-510-7400 REPAIRS - VEHICLES	2,622.68	37,882.01	30,000.00	7,882.01	126.2
01-510-7750 GAS & OIL - VEHICLES	121.88	28,142.44	32,000.00	5,857.56	81.7
01-510-8020 SUPPLIES - AMMUNITION	.00	2,888.05	2,500.00	388.05	114.7
01-510-8100 SUPPLIES - COMPUTERS	905.86	1,580.82	1,500.00	60.82	103.4
01-510-8150 SUPPLIES - CONSUMABLE	.00	8,188.63	5,000.00	1,188.63	123.8
01-510-8200 SUPPLIES - COPIER	.00	128.47	1,200.00	1,071.53	10.7
01-510-8550 SUPPLIES - OFFICE	258.68	1,884.24	4,000.00	2,115.76	47.1
01-510-8650 SUPPLIES & DRUGS BILLABLE	129.85	6,325.68	4,800.00	1,525.68	131.8
01-510-8950 SUPPLIES - UNIFORMS	.00	7,818.75	12,000.00	4,181.25	85.2
01-510-9000 UTILITIES - INTERNET	1,138.29	27,185.43	21,000.00	6,185.43	129.4
01-510-9010 UTILITIES - ELECTRICITY	253.11	2,822.14	3,200.00	377.86	88.2
01-510-9040 UTILITIES - HEATING FUELS	.00	5,068.88	6,400.00	1,331.12	79.2
01-510-9070 UTILITIES - TELEPHONE	787.41	7,889.73	18,000.00	10,110.27	43.8
01-510-9200 GRANT EXPENDITURES	.00	.00	2,000.00	2,000.00	.0
01-510-9520 CAPITAL OUTLAY - EQUIPMENT	18,053.58	44,012.38	28,833.00	15,179.38	152.7
<b>TOTAL PUBLIC SAFETY</b>	<b>98,408.95</b>	<b>839,489.32</b>	<b>1,190,807.00</b>	<b>251,317.68</b>	<b>78.9</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

CLINIC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
01-535-8210 B.T.I. CONDO FEE	909.07	9,999.77	11,883.00	1,883.23	85.6
01-535-8211 RENTAL UNIT	.00	.00	1,000.00	1,000.00	.0
01-535-8440 INSURANCE - PROPERTY	11.22	376.42	98.00	( 277.42)	380.2
01-535-8100 MISCELLANEOUS EXP	9,000.00	9,000.00	8,000.00	.00	100.0
<b>TOTAL CLINIC</b>	<b>9,920.29</b>	<b>19,376.19</b>	<b>21,782.00</b>	<b>2,405.81</b>	<b>89.0</b>

NOTE 3

PUBLIC WORKS

01-800-8000 SALARIES & WAGES	13,071.24	156,559.45	256,665.00	100,105.55	61.0
01-800-8030 FICA TAXES	207.89	2,435.65	3,739.00	1,303.35	65.1
01-800-8040 WORKER'S COMP.	876.21	4,881.05	10,887.00	6,006.95	44.8
01-800-8050 ESC TAXES	2.37	1,705.25	5,038.00	3,330.75	33.9
01-800-8060 HEALTH & LIFE INSURANCE	3,103.76	33,582.72	38,430.00	4,867.28	87.3
01-800-8070 PERS RETIREMENT	2,810.58	33,653.79	45,886.00	12,232.21	78.3
01-800-8410 INSURANCE - LIABILITY	278.58	1,382.80	2,408.00	1,025.20	57.4
01-800-8420 INSURANCE - AUTO	167.26	851.02	2,639.00	1,887.98	30.0
01-800-8430 INSURANCE EQUIPMENT	251.70	1,305.74	3,334.00	2,028.26	39.2
01-800-8440 INSURANCE - PROPERTY	554.67	3,414.00	1,690.00	( 1,724.00)	202.0
01-800-8490 INSURANCE CLAIMS-DEDUCTIBLES	.00	.00	5,000.00	5,000.00	.0
01-800-8540 LICENSES & FEES	.00	.00	250.00	250.00	.0
01-800-8565 OUTSIDE CONTRACTORS	.00	2,404.00	10,000.00	7,596.00	24.0
01-800-8570 PHYSICAL EXAMS	.00	583.00	500.00	( 83.00)	116.6
01-800-8580 POSTAGE	.00	12.92	.00	( 12.92)	.0
01-800-8740 SMALL TOOLS	.00	194.17	1,500.00	1,305.83	12.9
01-800-8770 TRAVEL, TRAINING & DEV.	.00	531.52	2,000.00	1,468.48	26.6
01-800-7100 REPAIRS - BUILDINGS	66.07	1,010.70	5,000.00	3,989.30	20.2
01-800-7210 REPAIRS - ROADS	400.00	1,020.40	15,000.00	13,979.60	8.8
01-800-7350 REPAIRS - EQUIPMENT	998.81	12,098.21	30,000.00	17,901.79	40.3
01-800-7410 REPAIRS - EMERGENCY	.00	1,037.30	.00	( 1,037.30)	.0
01-800-7750 GAS & OIL - VEHICLES	.00	9,699.84	30,000.00	20,300.16	32.3
01-800-8550 SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
01-800-8950 SUPPLIES - UNIFORMS	.00	.00	1,220.00	1,220.00	.0
01-800-8970 SUPPLIES - SAFETY	.00	.00	2,000.00	2,000.00	.0
01-800-8995 SUPPLIES & MATERIALS	.00	4,921.33	15,000.00	10,078.67	32.8
01-800-9000 UTILITIES - INTERNET	480.16	3,186.22	5,938.00	2,766.78	53.4
01-800-9010 UTILITIES - ELECTRICITY	2,153.52	22,898.82	31,500.00	8,601.18	72.1
01-800-9040 UTILITIES - HEATING FUEL	.00	18,520.84	35,000.00	16,479.16	62.9
01-800-9070 UTILITIES - TELEPHONE	.00	933.98	2,500.00	1,566.02	37.4
01-800-9095 UTILITIES - WATER/SEWER	.00	118.46	8,000.00	7,881.54	1.5
01-800-9800 INTERDEPARTMENT SUPPORT	.00	( 35,000.00)	.00	35,000.00	.0
<b>TOTAL PUBLIC WORKS</b>	<b>25,498.77</b>	<b>283,704.78</b>	<b>571,822.00</b>	<b>288,117.22</b>	<b>49.6</b>

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
50-340-4300 WATER SERVICE CHARGES	5,234.45	222,813.88	190,000.00	( 32,813.88)	117.3
50-340-4350 WASTE WATER SERVICE CHARGES	4,082.62	94,123.81	85,000.00	( 9,123.81)	110.7
50-340-4500 ENTERPRISE-PERMIT FEES	.00	.00	100.00	100.00	.0
TOTAL CHARGES FOR SERVICES	9,327.07	316,937.70	275,100.00	( 41,837.70)	115.2
<u>MISCELLANEOUS</u>					
50-380-4901 INTEREST ON BANK ACCOUNTS	.00	.00	4,000.00	4,000.00	.0
50-380-4910 MISCELLANEOUS INCOME	77.49	18,643.17	.00	( 18,643.17)	.0
TOTAL MISCELLANEOUS	77.49	18,643.17	4,000.00	( 12,843.17)	418.1
TOTAL FUND REVENUE	9,404.56	333,580.87	279,100.00	( 54,480.87)	119.5

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>WATER &amp; WASTE WATER OPERATING</b>					
50-800-8000 SALARIES & WAGES	6,927.49	71,798.16	98,859.00	26,980.84	72.8
50-800-8030 FICA TAXES	85.50	1,078.12	1,437.00	360.88	74.9
50-800-8040 WORKER'S COMP.	325.40	1,627.00	2,758.00	1,129.00	59.0
50-800-8050 ESC TAXES	20.34	831.44	1,955.00	1,123.56	42.5
50-800-8080 HEALTH & LIFE INSURANCE	1,335.35	13,753.29	15,750.00	1,996.71	87.3
50-800-8070 PERS RETIREMENT	1,247.08	15,534.88	21,705.00	6,170.11	71.6
50-800-8410 INSURANCE - LIABILITY	108.31	531.55	928.00	394.45	57.4
50-800-8420 INSURANCE - AUTO	95.20	505.39	2,047.00	1,541.61	24.7
50-800-8430 INSURANCE - EQUIP	15.05	75.25	202.00	126.75	37.3
50-800-8440 INSURANCE - PROPERTY	658.16	3,280.80	2,873.00	( 807.80)	122.7
50-800-8480 INSURANCE - CLAIMS DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
50-800-8540 LICENSES & PERMITS	.00	1,030.00	1,400.00	370.00	73.8
50-800-8565 OUTSIDE CONTRACTORS	.00	.00	10,000.00	10,000.00	.0
50-800-8570 PHYSICAL EXAMS	.00	.00	500.00	500.00	.0
50-800-8580 POSTAGE	.00	200.00	260.00	50.00	80.0
50-800-8740 SMALL TOOLS	.00	.00	2,500.00	2,500.00	.0
50-800-8750 TESTING WATER/SEWER	.00	5,917.47	5,000.00	( 917.47)	118.4
50-800-8770 TRAVEL, TRAINING & DEV.	.00	.00	5,000.00	5,000.00	.0
50-800-7100 REPAIRS - BUILDING	.00	.00	5,000.00	5,000.00	.0
50-800-7350 REPAIRS - EQUIPMENT	.00	484.95	8,000.00	7,505.05	6.2
50-800-7850 REPAIRS - SYSTEM	.00	155.64	5,000.00	4,844.36	3.1
50-800-7750 GAS & OIL - VEHICLES	.00	1,798.42	3,500.00	1,703.58	51.3
50-800-8550 SUPPLIES - OFFICE	.00	170.50	500.00	329.50	34.1
50-800-8950 UNIFORMS	.00	.00	380.00	380.00	.0
50-800-8970 SUPPLIES - SAFETY	.00	.00	2,500.00	2,500.00	.0
50-800-8985 SUPPLIES & MATERIALS	.00	108.15	4,000.00	3,891.85	2.7
50-800-9010 UTILITIES - ELECTRICITY	730.31	34,284.29	32,250.00	( 2,014.29)	106.3
50-800-9040 UTILITIES - HEATING FUEL	.00	8,280.05	11,000.00	2,709.95	75.4
50-800-9070 UTILITIES - TELEPHONE	.00	847.04	487.00	( 180.04)	132.9
50-800-9900 INTERDEPARTMENT SUPPORT	.00	.00	27,910.00	27,910.00	.0
<b>TOTAL WATER &amp; WASTE WATER OPERATING</b>	<b>10,544.17</b>	<b>162,088.40</b>	<b>278,287.00</b>	<b>116,198.80</b>	<b>58.3</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>10,544.17</b>	<b>162,088.40</b>	<b>278,287.00</b>	<b>116,198.80</b>	<b>58.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 1,139.81)</b>	<b>171,492.47</b>	<b>813.00</b>	<b>( 170,679.47)</b>	<b>2109.3</b>

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>CHARGES FOR SERVICES</b>					
51-340-4251 USER FEES & PERMITS	.00	.00	75.00	75.00	.0
51-340-4401 MOORAGE - PREFERENTIAL	17,702.89	544,245.23	550,000.00	5,754.77	99.0
51-340-4402 MOORAGE - TRANSIENT	5,367.38	483,441.45	350,000.00	( 133,441.45)	138.1
51-340-4403 BOAT LIFT FEES	83.00	17,644.79	10,000.00	( 7,644.79)	176.5
51-340-4404 UTILITY FEES	6,336.84	58,145.67	80,000.00	3,854.33	93.8
51-340-4406 WHARFAGE FEES	123.63	44,824.81	10,000.00	( 34,824.81)	448.3
51-340-4407 VESSEL TOW FEES	.00	6,855.00	500.00	( 6,355.00)	1371.0
51-340-4408 USED OIL COLLECTION F	12.80	1,811.00	1,200.00	( 611.00)	150.9
51-340-4409 WAITING LIST FEES	2,350.00	16,300.00	17,000.00	700.00	95.9
51-340-4410 PUMP OUT FEES	.00	2,480.00	1,000.00	( 1,480.00)	248.0
51-340-4411 LAUNCH FEES	780.00	112,222.80	115,000.00	2,777.40	97.8
51-340-4412 SHOWERS	.00	2,353.80	2,500.00	146.20	94.2
51-340-4413 GRID	.00	1,456.40	1,000.00	( 456.40)	145.6
51-340-4414 VESSEL MAINTENANCE	.00	6,888.54	500.00	( 6,388.54)	1379.7
51-340-4415 DRY STORAGE FEES	598.00	6,888.89	3,000.00	( 3,888.89)	229.6
51-340-4416 PARKING - ANNUAL	.00	41,499.95	80,000.00	18,500.05	69.2
51-340-4426 PARKING DAILY	3,487.00	123,895.00	75,000.00	( 48,895.00)	165.2
51-340-4445 MISC. SERVICES	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>38,839.54</b>	<b>1,468,941.03</b>	<b>1,257,775.00</b>	<b>( 211,186.03)</b>	<b>118.8</b>
<b>LEASES INCOME</b>					
51-345-4512 LEASE - ARRC NET OF RR SHARE	9,219.35	78,588.79	88,000.00	( 12,588.79)	119.0
51-345-4515 LEASE - GARBAGE REVENUE	.00	.00	2,400.00	2,400.00	.0
<b>TOTAL LEASES INCOME</b>	<b>9,219.35</b>	<b>78,588.79</b>	<b>90,400.00</b>	<b>( 10,188.79)</b>	<b>114.9</b>
<b>OTHER REVENUE</b>					
51-380-4417 FUEL FLOAT INCOME	.00	37,443.40	20,000.00	( 17,443.40)	187.2
51-380-4430 CAMPING	120.00	11,757.00	11,000.00	( 757.00)	108.9
51-380-4435 ALYESKA CONTRACT	.00	( 12,565.04)	.00	12,565.04	.0
51-380-4900 INTEREST & LATE FEES ON A/R	.00	.00	4,000.00	4,000.00	.0
51-380-4901 INTEREST ON BANK ACCO	.00	.00	5,000.00	5,000.00	.0
51-380-4910 MISCELLANEOUS INCOME	167.00	17,939.47	.00	( 17,939.47)	.0
<b>TOTAL OTHER REVENUE</b>	<b>287.00</b>	<b>54,574.83</b>	<b>40,000.00</b>	<b>( 14,574.83)</b>	<b>138.4</b>
<b>TOTAL FUND REVENUE</b>	<b>48,345.89</b>	<b>1,602,084.65</b>	<b>1,368,175.00</b>	<b>( 235,909.65)</b>	<b>117.3</b>



CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>HARBOR OPERATIONS EXP</b>					
51-800-8000 SALARIES & WAGES	37,880.25	420,763.14	444,338.00	23,575.86	94.7
51-800-8030 FICA TAXES	1,203.57	14,750.56	11,299.00	3,451.56	130.8
51-800-8040 WORKER'S COMP.	1,120.84	5,804.22	11,968.00	6,363.78	48.8
51-800-8050 ESC TAXES	341.32	8,240.39	8,577.00	3,338.61	65.2
51-800-8080 HEALTH & LIFE INSURANCE	6,036.33	58,753.78	71,780.00	13,026.22	81.8
51-800-8070 PERS RETIREMENT	5,518.64	58,103.27	80,542.00	22,438.73	72.1
51-800-8205 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
51-800-8215 COLLECTION EXPENSE	.00	.00	5,000.00	5,000.00	.0
51-800-8220 BANK SERVICE CHARGES	.00	14,424.95	22,000.00	7,575.05	85.8
51-800-8280 BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
51-800-8280 DUES & SUBSCRIPTIONS	.00	377.00	500.00	123.00	75.4
51-800-8410 INSURANCE - LIABILITY	1,528.83	7,834.16	4,188.00	3,646.16	183.1
51-800-8420 INSURANCE - AUTO	84.03	1,082.57	846.00	216.57	126.6
51-800-8430 INSURANCE EQUIPMENT	27.17	178.97	332.00	153.03	53.9
51-800-8440 INSURANCE - PROPERTY	1,042.31	9,711.55	18,031.00	9,318.45	61.0
51-800-8490 INSURANCE CLAIMS-DEDU	.00	.00	5,000.00	5,000.00	.0
51-800-8540 ENTERPRISE-LICENSES & PERMITS	.00	91.07	250.00	158.93	36.4
51-800-8585 OUTSIDE CONTRACTORS	1,253.54	14,420.03	25,000.00	10,579.97	57.7
51-800-8570 PHYSICAL EXAMS	.00	876.00	500.00	176.00	135.2
51-800-8580 POSTAGE	.00	333.83	2,500.00	2,166.17	13.4
51-800-8835 PROF. FEES - COMPUTER SUPPORT	.00	4,534.85	5,000.00	465.35	90.7
51-800-8838 PROF FEES - WEB SITE	.00	883.50	2,500.00	1,616.50	35.3
51-800-8850 PROF. FEES - LEGAL	.00	16,092.00	10,000.00	6,092.00	180.9
51-800-8700 PUBLICATIONS&SUBS.	.00	.00	350.00	350.00	.0
51-800-8730 EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.0
51-800-8740 SMALL TOOLS	34.88	2,086.33	3,000.00	933.67	88.9
51-800-8770 TRAVEL, TRAINING & DEV.	480.00	8,117.61	4,000.00	2,117.61	152.8
51-800-8780 WASTE DISPOSAL - EVOS	.00	189.89	3,000.00	2,800.01	6.7
51-800-7100 REPAIRS - BUILDINGS	1,569.15	9,727.87	2,500.00	7,227.87	389.1
51-800-7350 REPAIRS - EQUIPMENT	76.00	5,070.16	12,000.00	6,929.85	42.3
51-800-7400 REPAIRS - VEHICLES	1,035.80	6,224.95	2,000.00	4,224.95	311.3
51-800-7600 PARKING LOT MAINTENANCE	980.00	2,885.00	1,500.00	1,185.00	179.0
51-800-7810 REPAIRS - UTILITIES	60.36	1,788.79	8,000.00	4,211.21	29.8
51-800-7750 GAS & OIL - VEHICLES	228.07	10,279.75	4,000.00	6,279.75	257.0
51-800-7820 REPAIRS - DOCKS	.00	6,208.61	7,000.00	791.39	88.7
51-800-8150 SUPPLIES - CONSUMABLE	5,990.72	20,877.87	8,000.00	12,877.87	258.5
51-800-8151 SUPPLIES - CONSUMABLE - SERV	.00	774.73	.00	774.73	.0
51-800-8200 SUPPLIES - PARKING	.00	3,299.85	3,000.00	299.85	110.0
51-800-8400 SUPPLIES - FIRE SUPPRESSION	.00	472.00	2,500.00	2,028.00	18.8
51-800-8550 SUPPLIES - OFFICE	.00	5,106.43	8,000.00	893.57	85.1
51-800-8750 SUPPLIES - PRINTING	.00	258.98	1,500.00	1,243.02	17.1
51-800-8800 SUPPLIES - RESALE ITEMS	.00	.00	500.00	500.00	.0
51-800-8850 SUPPLIES - UNIFORMS	.00	562.50	2,000.00	1,447.50	27.6
51-800-8870 SUPPLIES - SAFETY	.00	3,868.30	2,000.00	1,868.30	188.4
51-800-9000 UTILITIES - INTERNET	517.75	3,869.24	7,000.00	3,130.76	65.3
51-800-9010 UTILITIES - ELECTRICITY	5,155.06	51,384.81	60,000.00	8,615.39	85.6
51-800-9040 UTILITIES - HEATING FUEL	.00	4,122.88	4,500.00	377.12	91.6
51-800-9050 UTILITIES - SOLID WASTE	.00	101,886.78	90,000.00	11,886.78	113.0
51-800-9070 UTILITIES - TELEPHONE	21.14	1,428.34	6,000.00	4,571.66	23.8
51-800-9085 UTILITIES - WATER/WASTEWATER	.00	13,612.28	25,000.00	11,387.72	54.5
51-800-9213 HARBOR EMERGENCY REPAIR	57,000.00	57,000.00	.00	57,000.00	.0
51-800-9510 SNOW REMOVAL	.00	35,000.00	35,000.00	.00	100.0

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-900-9900 INTERDEPARTMENT SUPPORT	.00	.00	136,818.00	136,818.00	.0
TOTAL HARBOR OPERATIONS EXP	128,858.84	988,197.05	1,180,581.00	182,383.95	83.7
CAPITAL OUTLAY - FROM RESERVE					
51-900-9520 CAPITAL OUTLAY - EQUIPMENT	.00	7,482.00	10,000.00	2,538.00	74.8
51-900-9530 CAPITAL OUTLAY - COMP	.00	.00	5,000.00	5,000.00	.0
51-900-9550 CAP EXP - FLOAT DOCK REPAIR	.00	.00	150,000.00	150,000.00	.0
TOTAL CAPITAL OUTLAY - FROM RESERVE	.00	7,482.00	165,000.00	157,538.00	4.5
TOTAL FUND EXPENDITURES	128,858.84	995,659.05	1,345,581.00	349,921.95	74.0
NET REVENUE OVER EXPENDITURES	( 83,510.95)	606,425.60	20,584.00	( 585,831.80)	2844.7

December 13, 2017

From: Harbormaster  
To: City Manager

Subj: Monthly Harbor Report

**Administration:**

- Continuing to work with ADEC on Loans
- Continuing to pursue other Grants and loans
- Continuing to pursue past due accounts
- Preparation for 2018 annual contracts and wait lists

**Harbor:**

- Winter operations
- Refurbishing Whittier Office and Restrooms

**Meetings attended:**

- City Council meeting

Copy to:  
File



# THE CITY OF WHITTIER

Gateway to the Western Prince William Sound  
P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

## MEMORANDUM

---

To: Mark Lynch, City Manager  
From: David M. Schofield, Director of Public Safety  
Re: Monthly Public Safety Report (August)  
Date: 6 December 2017

### POLICE-Girdwood

Commercial Burglar Alarm	1	Disorderly Conduct	2
Agency Assist		Citizen Assist	5
Criminal Trespass	7	Motorist Assist	2
REDDI/DUI	4	Domestic Disturbance	6
Negligent Driving		Assault	7
Paper Service	1	SI/HI	2
Failure to Stop	2	Speeding	8
Equipment Violation	1	Warrant Arrest	1
Residential Burglar Alarm	2	Noise Complaint	3
Criminal Mischief	1	Motor Vehicle Accident	
Civil Standby	3	Welfare Check	4
Animal Complaint	28	Theft	
Title 47	2	Harassment	3
Wrong way in One Way	4		
Misconduct with Controlled Substance			4
Failure to provide proof of insurance			5
Failure to obey traffic control device			4

**Police-Whittier**

Agency Assist	8	Domestic Disturbance	4
Motorist Assist	3	Motor Vehicle Accident	1
Animal Complaint	1	Citizen assist	4
Speeding	21	Criminal Trespass	8
Warrant Arrest	1	Disorderly Conduct	2
DUI/REDDI	1	Welfare Check	2
Noise Complaint		Assault	5
Equipment Violation		Commercial Alarm	3
Theft	1	Criminal Mischief	1
Paper Service	2	MICS	3
Title 47	2		
Failure to Obey Traffic Control Device			
Failure to Provide Proof of Insurance			2

**Police Seward Highway**

Motor Vehicle Accident		Agency Assist	3
Motorist Assist		Speeding	3
Reckless Driving		Citizen Assist	
Disorderly Conduct		REDDI/DUI	2

**Police Portage Highway**

Speeding	23	Motorist Assist	2
Disorderly Conduct		Assault	
Animal Complaint		Motor Vehicle Accident	1
Agency Assist	1		
Misconduct with Controlled Substance			1



# THE CITY OF WHITTIER

Gateway to the Western Prince William Sound  
P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

## MEMORANDUM

---

To: Mark Lynch, City Manager  
From: David M. Schofield, Director of Public Safety  
Re: Monthly Public Safety Report (September)  
Date: 7 December 2017

### POLICE-Girdwood

Commercial Burglar Alarm		Disorderly Conduct	1
Agency Assist	4	Citizen Assist	
Criminal Trespass	1	Motorist Assist	1
REDDI/DUI	6	Domestic Disturbance	3
Negligent Driving		Assault	3
Paper Service		SI/HI	3
Failure to Stop		Speeding	36
Equipment Violation	6	Warrant Arrest	4
Residential Burglar Alarm	4	Noise Complaint	2
Criminal Mischief		Motor Vehicle Accident	
Civil Standby		Welfare Check	5
Animal Complaint	9	Theft	
Title 47	3	Harassment	3
Wrong way in One Way	3	Reckless Driving	1
MVA	3		
Leaving the scene of an accident			1
Misconduct with Controlled Substance			2
Failure to provide proof of insurance			6
Failure to obey traffic control device			8
Misconduct with Weapons			1

**Police-Whittier**

Agency Assist	6	Domestic Disturbance	1
Motorist Assist	6	Motor Vehicle Accident	1
Animal Complaint	1	Citizen assist	2
Speeding	23	Criminal Trespass	1
Warrant Arrest		Disorderly Conduct	2
DUI/REDDI	1	Welfare Check	7
Noise Complaint	1	Assault	3
Equipment Violation	1	Commercial Alarm	1
Theft		Criminal Mischief	
Paper Service		MICS	
Title 47	3	SI/HI	1
Unattended Death	2	DWLS	1
Missing Person	1		
Failure to Obey Traffic Control Device			1
Failure to Provide Proof of Insurance			2
Misconduct with Weapons			1

**Police Seward Highway**

Motor Vehicle Accident	1	Agency Assist	3
Motorist Assist	1	Speeding	2
Reckless Driving		Citizen Assist	
Disorderly Conduct		REDDI/DUI	2

**Police Portage Highway**

Speeding	21	Motorist Assist	
Disorderly Conduct	1	Assault	
Animal Complaint		Motor Vehicle Accident	1
Agency Assist	1	Equipment Violation	1
Recovered Vehicle	1		
Misconduct with Controlled Substance			1



# THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**PLANNING COMMISSION  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 1, 2017  
Homeowners' Lounge, BTI Building  
6:00 p.m.**

## MINUTES

**1. CALL TO ORDER**

Charlene Arneson called the meeting to order at 6:00 pm.

**2. ROLL CALL**

Charlene Arneson, Dyanna Pratt, Ed Hedges, Lindsey Erk and Jean Swingle

**3. ADMINISTRATION PRESENT**

Annie Reeves, Assistant City Manager

Mark Lynch, City Manager

Scott Korbe, Director of Public Works

John Janik, Finance Director

**PUBLIC PRESENT**

Dave Dickason

Gwen Granger

**4. RE-ESTABLISHING THE COMMISSION/APPOINTING NEW MEMBERS**

**MOTION:** Dyanna Pratt made a motion to close the Planning and Zoning Commission for the year 2017 and opened it up for 2018.

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

Annie Reeves had Charlene Arneson and Lindsey Erk read aloud their Oath of Office. Charlene Arneson and Lindsey Erk were sworn into the Planning and Zoning Commission of 2018 with a term of three years expiring in 2021

**NOMINATIONS FOR THE CHAIR**

Assistant City Manager, Annie Reeves asked for nominations for the Chair.

Dyanna Pratt nominated Charlene Arneson for Chair of the Commission.

Hearing no other nomination,

Charlene Arneson was declared Chair for the 2018, Planning and Zoning Commission.

Meeting was turned back to Charlene Arneson, newly appointed Chair of the Planning and Zoning Commission.



### **NOMINATIONS FOR THE VICE CHAIR**

Chair of the Commission, Charlene Arneson asked for nominations for the Vice Chair

Jean Swingle nominated Dyanna Pratt for Vice Chair

Hearing no other nominations,

Dyanna Pratt was declared Vice Chair for the 2018 Planning and Zoning Commission.

### **5. APPROVAL OF REGULAR MEETING AGENDA**

**MOTION:** Dyanna Pratt made a motion to approve the November 1, 2017 Regular Meeting Agenda with amendments.

**SECOND:** Jean Swingle

**DISCUSSION:** The change was made to switch the spots of Tideland Zoning and Final Plat Approval, making The Plat Approval the first item under New Business and the Tideland Zoning the third.

**VOTE:** Motion passed unanimously

### **6. APPROVAL OF MINUTES**

**MOTION:** Dyanna Pratt made a motion to approve the Regular Meeting Minutes of October 4, 2017, as is.

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Motion passed Unanimously

### **7. CORRESPONDENCE**

None

### **8. UNFINISHED BUSINESS:**

#### **A. Tank Farm**

Appraisal: Formal Survey waiting on correspondence from Army Corp. of Engineers.

#### **B. Land Trades with ARR**

Working on final details of negotiation. Will be looking at it next year.

#### **C. Harzard Mltigation Plan**

Brought forth every 8 years as required. Commission briefly discussed the topic.

#### **D. Smitty's Cove Park**

Nothing new to report. Plans to pave permanent road.

#### **E. Whittier Historic Railroad Plaza**

No progress and closer than not in getting it done.

#### **F. Shotgun Cove Land**

Council approved new phase to extend beyond current point.

**9. NEW BUSINESS BUSINESS**

**A. Final Plat approval submittal – Lots 38-41, First Addition to Port of Whittier**

**MOTION:** Dyanna Pratt made a motion to approve the Final Platting of lots 38, 39, 40 and 41 as depicted on Preliminary Plat #W-66-1 First Addition to Port of Whittier as the only ones approved on that lot.

**SECOND:** Ed Hedges

**DISCUSSION:** Charlene Arneson stated that Lindsey Vaughan has complied with the Planning and Zoning Commission to get this done. Ms. Vaughan stated she will have the signed Mylar recorded and copies will be sent to the City of Whittier.

**VOTE:** Dyanna Pratt, Yes, Ed Hedges, Yes; Lindsey Erk, Yes; Jean Swingle, Yes; Charlene Arneson, Yes.

**B. Rezoning Application Submitted by the Alaska Railroad**

The City Manager introduced the application to the Commission. He suggested the Public Hearing for this Rezone should be held at the next Regular Meeting.

**MOTION:** Dyanna Pratt made a motion to put the application Submitted by the Alaska Railroad on the agenda for the Regular Meeting on December 6, 2017.

**SECOND:** Jean Swingle

**DISCUSSION:** Mark Lynch wants more and clearer information on why the ARR wants to rezone this area. He stated that he is a little skeptical by what was submitted. The Commission discussed this topic further.

**VOTE:** Motion passed unanimously

**C. Tideland Zoning**

**MOTION:** Dyanna Pratt made a motion to approve the resolution #01-2017 for the Tideland Zoning

**SECOND:** Jean Swingle

**DISCUSSION:** The City Manager explained that he has worked for months with other professionals on how it can be placed on a map. He explained further that it was difficult because it was not surveyed. He went with a different approach and used words to describe the area instead. Mark Lynch directed the Commission to their packet where they followed along. Subject was discussed at length.

**VOTE:** Motion passed unanimously

**MOTION:** Lindsey Erk made a motion to send resolution #01-2017 to the Whittier City Council.

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Motion passed unanimously.

**D. Passage Canal Development Parcels Final Plat Procedure**

**MOTION:** Ed Hedges made a motion to move the Final Plat to the next regular meeting.

**SECOND:** Lindsey Erk

**DISCUSSION:** Mark Lynch reported that this has been a work in progress for a very long time. Assistant City Manager, Annie Reeves explained further as she has been working with Mr. Barnett regarding this topic.

**VOTE:** Motion passed unanimously

**10. MISCELLANEOUS BUSINESS**

None

**11. PUBLIC COMMENTS**

None

**12. COMMISSION COMMENTS**

Commission congratulated Charlene Arneson and welcomed Lindsey Erk to the Planning and Zoning Commission.

**13. NEXT AGENDA ITEMS**

**14. NEXT MEETING ATTENDANCE PLANS**

December 6, 2017

**15. ADJOURNMENT:**

**MOTION:** Dyanna Pratt made a motion to adjourn the meeting

**SECOND:** Ed Hedges

**DISCUSSION:** None

**VOTE:** Unanimous

Charlene Arneson adjourned the meeting at 7:25 pm.

**ATTEST:**



Naelene Matsumiya  
Office Assistant



Charlene Arneson  
Commission Chairperson



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 427-2327 • Fax (907) 472-2404

**PORT & HARBOR COMMISSION  
SPECIAL MEETING  
Tuesday, October 11, 2017  
Homeowners' Lounge, BTI Building  
6:00 pm**

**MINUTES**

**1. CALL TO ORDER**

Ed Hedges called the meeting to order at 6:06 pm.

**2. OPENING CEREMONY**

Ed Hedges led the Pledge of Allegiance.

**3. ROLL CALL**

Commission members present: Ed Hedges, Greg Clifford, Brad VonWhichman, Amie Arneson, Dave Goldstein, and Mark Mitchell

**ABSENT MEMBERS**

None

**ADMINISTRATION PRESENT**

Kyle Sinclair – Harbormaster

Naelene Matsumiya – Office Assistant

**PUBLIC CITIZENS PRESENT**

Charlene Arneson, Frankie Graham

**4. APPROVAL OF AGENDA**

**MOTION:** Amie Arneson made a motion to approve the Special Meeting Agenda of October 11, 2017 with amendments.

**SECOND:** Brad VonWichman

**DISCUSSION:** Change “Regular Meeting” to “Special Meeting.”

**VOTE:** Motion passed unanimously.

**5. APPROVAL OF MINUTES**

**MOTION:** Brad VonWichman made a motion to approve the Port & Harbor Regular Meeting Minutes of April 6, 2017 with amendments.

**SECOND:** Dave Goldstein

**DISCUSSION:** Dave Goldstein pointed out a spelling error in the minutes under C. Review Plans for Harbor Rebuild. “C-D connector was spelled, “seedy connector”. The change was made.

**VOTE:** Unanimous

## **6. CORRESPONDENCE**

None

## **7. SPECIAL MEETING ITEMS**

### **A. Review of the 2017 Summer Season of Whittier Harbor and Port**

The Harbormaster reported that the season was good and that everything went well. He commented that it was busier than he was expecting, but it was a very good season nonetheless. He introduced the opportunity for the Harbor to obtain a portable pump-out skiff. Kyle continued by stating the many benefits that will come from owning a portable pump-out skiff and the convenience it will grant the Harbor. The Commission discussed this topic for some time.

Greg Clifford mentioned that he was at the recent Council meeting and expressed to the Commission that resolutions are stronger than recommendations to the Council. He reminded the Commission that this was recommended by the City Manager during an earlier Port and Harbor Commission meeting.

Commission agreed.

**MOTION:** Dave Goldstein made a motion to task the City Manager with drafting a resolution supporting the Harbormaster's project of acquiring a pump-out skiff under the CVA Grant. Specifying a 25/75 split on it.

**SECOND:** Greg Clifford

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

### **B. Review of the preliminary 2018 Whittier Harbor Budget**

Dave Goldstein acknowledged the Harbormaster for all his work this summer and inquired about the progress at the head of the bay. The Harbormaster replied that the project is still in its very early stages. He reported that the Corps. Of Engineers will be starting the process next month to begin working on the head of the bay project. Topic was discussed at length.

The Harbormaster reported that the Cruise Line gave a presentation that indicated that there will be larger vessels in the future. He stated that he believes the Chamber of Commerce has an opportunity to start discussing advertisement with the Cruise Line industry. Dave Goldstein mentioned the possibility of a cruise line dock by the head of the bay and how two cruise ships will bring tremendous revenue to the city.

Commission discussed lights at the Harbor for the darker winter months and the safety it would provide for those traveling at night. Kyle updated the Commission that Bellingham will be coming back up to install the lights for the Harbor. Arnie Arneson briefly talked about the electricity down at the harbor. The Commission also inquired about Harbor staffing. The Commission agreed to have a resolution written up to guarantee 2 people on the docks. Kyle assured that staffing concerns have been resolved and that there will always be 2 people on the docks at all time for safety precautions, but he obliged to the Commission's decision to write up a resolution.

Kyle Sinclair reminded the Commission that he had not yet met with the City Manager to discuss the budget. He mentioned the Tiger Grant and how he is working on getting the City Dock and the life replaced.

### **C. Harbor Policies and Procedures**

The Harbormaster reported that the lawyer's approval on the Policy and Procedures is still pending.

### **D. Harbor Fees**

The Harbormaster recommended keeping the fees as they are.

### **8. MISCELLANEOUS BUSINESS**

Dave Goldstein asked if the concrete from the Buckner Building could be used in making a breakwater as the men from the IRT group had said at the previous Council Meeting. The Commission discussed the topic for some time.

Mark Mitchell brought up the code for the Port and Harbor Commission and recommended that Naelene Matsumiya send Commission Members updated versions that they can look at as a handbook. The Commission agreed.

Mark Mitchell began to make a motion to have the Port and Harbor Ordinance Chapter 2.54 sent to each Commission member, but the Commission reminded him that he did not have to make a motion for the request.

### **CITIZENS COMMENTS**

None

### **COMMISSION COMMENTS**

None

### **NEXT MEETING ATTENDANCE PLANS:**

Next meeting date: March 8, 2018

### **ADJOURNMENT**

**MOTION:** Arnie Arneson made a motion to adjourn the meeting.

**SECOND:** Dave Goldstein

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

Meeting adjourned at 8:06 pm

Attest: 

Naelene Matsumiya

Office Assistant



Ed Hedges

Chair of Port & Harbor Commission

**CITY OF WHITTIER, ALASKA  
ORDINANCE #06-2017**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA  
ADOPTING AN OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2018  
AND APPROPRIATING THE AMOUNT OF \$9,702,829 AS SUMMARIZED PURSUANT  
TO THE FOLLOWING TABLE.**

FUND	REVENUES	EXPENSES	TRANSFERS	APPROPRIATION
GENERAL FUND	2,626,503	2,825,263	200,221	2,825,263
WATER/WASTWTR OPS	354,100	276,517	0	276,517
WATER/WASTWTR CAP	0	50,000	0	50,000
HARBOR OPERATIONS	1,423,850	1,200,408	0	1,200,408
HARBOR CAPITAL	0	19,000	0	19,000
HARBOR DEBT SERVICE	0	152,825	76,413	152,825
CRUISE VESSEL TAX	650,000	0	(276,634)	0
RR STATION IMP GRANT	254,612	254,612	0	254,612
SHOTGUN COVE GRANTS	4,924,204	4,924,204	0	4,924,204
	<u>\$10,233,269</u>	<u>\$9,703,880</u>	<u>\$ 0</u>	<u>\$9,702,829</u>

**WHEREAS**, the City of Whittier must annually adopt a budget of the expected revenues and expenditures to occur during the succeeding fiscal period.

**NOW, THEREFORE, THE WHITTIER CITY COUNCIL ORDAINS** that the City Council of the City of Whittier, Alaska, hereby adopts the City Operating and Capital Budgets and appropriates such funds for FY16, for the period of January 1, 2018 to December 31, 2018, in the amount of \$9,702,829.

**ENACTED BY THE CITY COUNCIL OF THE CITY OF WHITTIER, this 19<sup>th</sup>  
day of December, 2017**

**Introduced By:** Mark Lynch  
**Introduction Date:** 11/21/2017  
**Public Hearing:** 12/19/2017

**ATTEST:**

\_\_\_\_\_  
Krista Fish  
City Clerk

\_\_\_\_\_  
Daniel Blair  
Mayor

Ayes:  
Nays:  
Absent:  
Abstain:

**City of Whittier**  
**2017 Budget Proposal/Request - Original**

	2015 Actual	2016 Actual	2017 Approved	2017 to date	2018 Proposed
<b>GENERAL FUND REVENUE:</b>					
Taxes	1,671,939	1,733,600	1,552,200	1,568,636	1,582,100
Licenses & Permits	21,397	13,380	43,750	19,375	43,750
Intergovernmental	184,517	151,775	156,969	135,723	126,953
Leases	237,962	237,962	125,000	170,487	165,000
Fines and Citations	4,199	18,391	4,000	3,480	4,000
Miscellaneous	272,278	306,303	704,700	653,349	704,700
<b>TOTAL REVENUES</b>					2,626,503
Transfer from CVP	158,000	158,000	158,000	158,000	200,221
<b>TOTAL REVENUES AND TRANSFERS</b>	2,550,292	2,619,410	2,744,619	2,709,050	2,826,724
<b>GENERAL FUND APPROPRIATIONS:</b>					
Administration	774,555	535,980	660,820	612,806	668,652
City Council	121,282	129,472	174,400	127,672	151,200
Elections	1,133	747	1,800	1,009	1,800
Public Safety	459,760	740,916	1,241,094	943,694	1,307,031
Clinic	16,749	20,575	21,799	19,387	23,459
Public Works	301,460	318,721	588,016	285,901	632,231
Property & Facilities	17,635	10,635	13,669	6,541	13,669
Parks & Rec		3,448	20,000	6,431	27,221
<b>TOTAL EXPENDITURES</b>	2,003,026	1,760,494	2,721,599	2,003,441	2,825,263
<b>REVENUE LESS EXPENSES</b>	547,266	858,916	23,020	705,609	1,461



**2018 Budget Proposed/Request**

**GENERAL FUND REVENUES**

01-100-nnnn		2015 Actual	2016 Actual	2017 Approved	2017 to date	2018 Proposed
<b>TAXES:</b>						
01-310-4005	Shared Fisheries Business Tax	128,163	106,950	30,000	40,503	60,000
01-310-4006	Motor Vehicle Registration	3,167	2,308	4,000	3,584	3,500
01-310-4007	Liquor Tax	4,300	5,600	5,000	3,550	5,000
01-310-4009	Electric & Telephone Co-Op Tax	3,226	3,638	3,200	3,176	3,600
01-310-4200	Sales Tax	554,965	582,038	550,000	442,650	550,000
01-310-4201	Property Tax--Real	416,047	384,183	380,000	369,698	380,000
01-310-4202	Property Tax--Personal	239,433	253,571	280,000	301,575	280,000
01-310-4205	Passenger Trans Business Tax	322,638	395,312	300,000	403,899	300,000
		1,671,939	1,733,600	1,552,200	1,568,636	1,582,100

**LICENSES & PERMITS:**

01-320-4250	Business Licenses	3,150	3,600	3,500	4,575	3,500
01-320-4251	User Fees & Permits	250	70	250	1,250	250
01-320-4312	Ambulance Fees	17,997	9,710	40,000	13,550	40,000
		21,397	13,380	43,750	19,375	43,750

**INTERGOVERNMENTAL REVENUES:**

01-330-4002	Revenue Sharing / Comm. Support	102,475	68,796	78,469	88,143	78,453
01-330-4003	Payment In Lieu of Taxes	42,940	46,181	46,000	45,819	46,000
01-330-4011	EMS Small Grant	-	2,863	2,500		2,500
01-330-4025	National Forest Receipts	39,101	33,935	30,000	1,762	
		184,517	151,775	156,969	135,723	126,953

**LEASES**

01-345-4505	Lease Income--Other, Not ARRC	13,422	1,834			
01-345-4512	Lease Income--ARRC Agreement	25,927	13,440			
01-345-4515	Lease Income	144,213	104,760	125,000	155,207	150,000
01-345-4520	Lease Income--Condominiums	-	-			
01-345-4525	Land Use Rent	400	1,200		15,280	15,000
01-345-4530	Settlement Agreement PCD	54,000	-			
		237,962	121,234	125,000	170,487	165,000

**FINES & CITATIONS:**

01-350-4261	PSD Fines & Citations	3,519	16,291	4,000	380	4,000
01-350-4262	PSD Parking Tickets Civil	680	2,100		3,100	
		4,199	18,391	4,000	3,480	4,000

**MISCELLANEOUS:**

01-320-4760	Waste Disposal Fee				28	
01-360-4020	PERS On-Behalf	208,187	30,143			
01-360-4099	Miscellaneous Revenue	7,157	35,001	5,000	1,586	5,000
01-360-4203	Reinstatement Fee - Bus. Lic.					
01-360-4204	Interest & Penalties	2,300	3,289	3,000	5,702	3,000
01-330-4000	Grant Revenue - Miscellaneous	2,500	-	-		
01-360-4270	Donations	-	-	-		
01-360-4271	Donations--EMS	5,412	3,200	2,500	14,643	2,500
01-360-4900	Interest on Bank Accts	7,884	5,036	15,000	6,406	15,000
01-360-4902	Interest on Investments	532	462	1,200	1,073	1,200
01-360-4910	Miscellaneous Income		-	-		
01-360-4914	Transfield--Tunnel Contract	38,307	72,534	60,000	57,412	60,000
01-360-4915	Girdwood--Police Contract		156,638	618,000	566,500	618,000
		272,278	306,303	704,700	653,349	704,700

<b>TOTAL FUND REVENUE:</b>	2,392,292	2,344,682	2,586,619	2,551,050	2,626,503
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**TRANSFERS IN**

01-390-4990	CVP to Public Safety	158,000	158,000	158,000	158,000	158,000
	CVP to Parks & Rec					27,221
	CVP to Museum					15,000

<b>TOTAL TRANSFERS IN</b>					200,221
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<b>TOTAL REVENUES AND TRANSFERS</b>	2,550,292	2,502,682	2,744,619	2,709,050	2,826,724
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2018 Budget Proposed/Request						
ADMINISTRATION						
GENERAL FUND		2015	2016	2017	2017	2018
01-400-nnnn		Actual	Actual	Approved	to date	Proposed
ADMIN EXPENSES						
01-400-6000	Salaries & Wages	272,388	245,144	244,968	175,273	257,650
01-400-6030	FICA/Medicare	7,365	4,230	3,552	2,897	3,736
01-400-6040	Worker's Comp.	2,761	2,270	1,360	1,214	8,230
01-400-6050	ESC	2,677	8,524	3,497	438	3,537
01-400-6060	Health, Life, Dis.	47,641	39,429	40,260	33,183	43,470
01-400-6070	PERS Retirement	75,086	61,991	53,893	33,917	56,683
01-400-6205	Advertising	1,536	2,032	2,500	1,850	2,500
01-400-6210	Condo Fees	5,630	9,812	11,319	10,686	11,319
01-400-6212	Condo Maintenance		3,587	3,000	472	10,000
01-400-6220	Bank Services Charges	10,745	4,118	10,000	1,175	5,000
01-400-6240	Community Support		0	500		500
01-400-6280	Dues & Subscriptions	1,735	1,754	1,800	1,025	1,800
01-400-6410	Insurance - Liability	43,852	23,737	3,157	1,399	3,518
01-400-6440	Insurance - Property	16,245	7,192	192	539	2,932
01-400-6540	Licenses & Permits	78	0	150	90	150
01-400-6541	Penalties & Fees	10	49	350	4,968	350
01-400-6565	Outside Contractors	3,899	13,227	15,000	7,901	15,000
01-400-6570	Physical Exams	48	126	250	263	250
01-400-6580	Postage	3,183	2,151	5,000	1,489	5,000
01-400-6600	Prof. Fees - Audit	55,239	32,279	39,000	38,426	39,000
01-400-6610	Prof. Fees - Accounting	72,992	10,800	12,000	20,625	12,000
01-400-6620	Prof. Fees - Appraisal	15,000	7,500	15,000	12,000	15,000
01-400-6625	Prof. Fees - Financial Software		46,050	45,000	29,800	45,000
01-400-6635	Prof. Fees - Computer Support	57,284	3,114	15,000	75	15,000
01-400-6636	Prof. Fees - Website Support	1,220	4,965	3,000	4,020	5,000
01-400-6645	Prof. Fees - Grant Assistance	16,333	0	30,000		
01-400-6650	Prof. Fees - Legal	100,179	103,406	150,000	127,701	150,000
01-400-6670	Reimbursement				(776)	
01-400-6675	Comprehensive Plan	0	250	20,000		20,000
01-400-6700	Publications & Subscriptions	105	0	0	150	0
01-400-6770	Travel, Training & Dev.	22,597	11,253	23,000	15,503	23,000
01-400-7100	Repairs - Building	240	0	0	26	0
01-400-7351	Equipment Maint. Agreements	1,722	3,548	8,600	5,724	8,600
01-400-7450	Repairs - Office Equipment	15	48	500	332	500
01-400-8550	Supplies - Office	4,730	4,923	7,500	7,829	8,500
01-400-8750	Supplies - Printing	255	790	1,000	2,346	
01-400-9000	Utilities - Internet Service	8,087	7,102	10,000	6,812	10,000
01-400-9070	Utilities - Telephone	6,665	4,865	7,000	8,212	7,000
01-400-9100	Miscellaneous Expenses	1,986	783	2,000	5,055	2,000
01-400-9300	Project Development	29,894	40,445	35,000	50,944	35,000
	Total Operations Expense	889,423	711,493	824,348	612,806	827,226
CAPITAL EXPENDITURES						
01-910-9520	Capital Outlay - Equipment	887	0			10,000
01-910-9530	Capital Outlay - Computer Equipment	1,263	1,025	1,000		1,000
01-910-9540	Capital Outlay - Land & Improv	0	0	0	0	0
	Total Capital Expenditures from Ops	2,150	1,025	1,000	0	11,000
01-400-9900	Inter Dept. Support	(117,018)	(176,538)	(164,528)	0	(169,574)
TOTAL ADMIN. EXPENSES		774,555	535,980	660,820	612,806	668,652
INTER-DEPT SUPPORT:						
50-800-9900	Water/Wastewater Fund	46,977	45,510	27,910	27,910	24,709
51-800-9900	Small Boat Harbor Fund	126,848	131,028	136,618	136,618	144,865
52-800-9900	Parking Fund	13,193		0	0	0
		187,018	176,538	164,528	164,528	169,574

2018 Budget Proposed/Request						
CITY COUNCIL						
<b>GENERAL FUND</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
01-401-nnnn		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>To Date</b>	<b>Proposed</b>
<b>CITY COUNCIL EXPENSES</b>						
01-401-6240	Community Support	5,559	720	3,000	1,688	3,000
	Museum Support					15,000
01-401-6280	Dues & Subscriptions	50	50	150	641	1,000
01-401-6325	Fireworks	12,000	12,500	12,500	12,500	12,500
01-401-6710	Public Relations	157	216	250	341	500
01-401-6770	Travel, Training & Dev.	1,876	8,401	10,000	3,496	10,000
01-401-6800	Council Chamber Imp.	0	6,200	40,000	12,482	
01-401-8550	Supplies - Office	5	114	100	118	800
01-401-8750	Supplies - Printing				574	
01-401-9070	Utilities - Telephone	385	22	400	81	400
01-401-9500	Lobbyist Fees	101,250	101,250	108,000	95,750	108,000
<b>TOTAL CITY COUNCIL EXPENSES</b>		<b>121,282</b>	<b>129,472</b>	<b>174,400</b>	<b>127,672</b>	<b>151,200</b>

2018 Budget Proposed/Request						
ELECTIONS						
GENERAL FUND						
01-420-nnnn		2015 Actual	2016 Actual	2017 Approved	2017 To Date	2018 Proposed
ELECTIONS EXPENSES						
01-420-6100	Volunteer Support	683	522	1,200	784	1,200
01-420-6205	Advertising	450	225	600	225	600
			0			
TOTAL ELECTIONS EXPENSES		1,133	747	1,800	1,009	1,800

**2018 Budget Proposed/Request  
PUBLIC SAFETY DEPARTMENT**

<b>GENERAL FUND</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
<b>01-510-nnnn</b>		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>To Date</b>	<b>Proposed</b>
<b>PUBLIC SAFETY EXPENSES</b>						
01-510-6000	Salaries & Wages	347,375	394,201	589,791	471,676	604,710
01-510-6030	FICA/Medicare	10,959	10,890	9,816	13,450	9,940
01-510-6040	Worker's Comp.	39,680	27,145	29,978	11,680	36,696
01-510-6050	ESC	4,048	12,629	12,037	6,474	12,158
01-510-6060	Health, Life, Dis.	41,919	37,514	137,340	84,825	137,340
01-510-6070	PERS Retirement	152,152	81,361	130,126	71,571	125,791
01-510-6091	Uniform Allowance	1,280	1,899	4,600	2,865	4,600
01-510-6100	Volunteer Support	206	1,125	1,500	125	1,500
01-510-6205	Advertising	39	0	250		250
01-510-6210	Condo Fees	8,057	2,138	2,500	7,867	2,500
01-510-6240	Community Support - Donations		1,500			
01-510-6280	Dues & Subscriptions	0	100	200		200
01-510-6410	Insurance - Liability	19,254	3,595	8,000	9,248	8,257
01-510-6420	Insurance - Auto	12,824	7,197	15,000	6,749	15,000
01-510-6440	Insurance - Property	0	1,557	1,923	4,039	5,056
01-510-6490	Insurance - Claims Deductible	0	2,500	15,000		15,000
01-510-6540	Licenses & Permits	115	20	200	261	200
01-510-6565	Outside Contractors	172	1,833	1,500	4,487	1,500
01-510-6570	Physical Exams	0	597	3,400	2,850	3,400
01-510-6580	Postage	193	69	400	34	400
01-510-6700	Publications	0	952	2,000	63	2,000
01-510-6735	Equipment Purchase	17,262	14,857	14,000	21,671	14,000
01-510-6761	Training - EMS SUPVSG MD	13,704	11,000	12,000	10,431	12,000
01-510-6770	Travel, Training & Dev.	3,501	9,995	16,000	18,255	16,000
01-510-7100	Building Maintenance	148	419	1,500	4,678	1,500
01-510-7150	Repairs - Communication Equipment	519	6,084	3,600	3,039	3,600
01-510-7200	Repairs - Computer System	451	1,363	1,000	746	1,000
01-510-7350	Repairs - Equipment	4,270	4,447	5,000	8,883	5,000
01-510-7400	Repairs - Vehicles	32,650	21,796	30,000	37,862	30,000
01-510-7750	Gas & Oil - Vehicles	15,700	18,067	32,000	26,142	32,000
01-510-8020	Supplies - Ammunition	1,188	365	2,500	2,868	2,500
01-510-8100	Supplies - Computers	2,099	783	1,500	1,551	1,500
01-510-8150	Supplies - Consumable	3,573	4,700	5,000	6,189	5,000
01-510-8200	Supplies - Copier	779	886	1,200	128	1,200
01-510-8550	Supplies - Office	3,219	3,457	4,000	1,884	4,000
01-510-8650	Supplies & Drugs Billable	2,830	5,055	4,800	6,326	4,800
01-510-8950	Supplies - Uniforms	3,967	6,429	12,000	7,819	12,000
01-510-9000	Utilities - Internet Service	9,409	15,306	21,000	27,165	21,000
01-510-9010	Utilities - Electricity	610	3,095	3,200	2,822	3,200
01-510-9040	Utilities - Heating Fuels	5,120	5,317	6,400	5,069	6,400
01-510-9070	Utilities - Telephone	14,475	12,272	18,000	7,890	18,000
01-510-9200	Grant Expenditures	0	597	2,000	0	2,000
	<b>Total Operations Expense</b>	<b>773,748</b>	<b>735,111</b>	<b>1,162,260</b>	<b>899,681</b>	<b>1,183,197</b>
<b>CAPITAL EXPENDITURES</b>						
01-510-9520	Capital Outlay - Equipment		5,804	28,833	44,012	28,833
01-990-9992	Capital Equipment Set aside			50,000		95,000
	<b>Total Capital Expenditures</b>	<b>0</b>	<b>5,804</b>	<b>78,833</b>	<b>44,012</b>	<b>123,833</b>
<b>TOTAL PUBLIC SAFETY EXPENDITURES</b>		<b>773,748</b>	<b>740,916</b>	<b>1,241,094</b>	<b>943,694</b>	<b>1,307,031</b>

2018 Budget Proposed/Request						
CLINIC						
GENERAL FUND		2015	2016	2017	2017	2018
01-535-nnnn		Actual	Actual	Approved	To Date	Proposed
CLINIC EXPENSES						
01-535-6210	Condo Fees	7,366	11,039	11,684	10,000	11,684
01-535-6211	Condo Maintenance		536	1,000		1,000
01-535-6440	Insurance - Property		0	116	388	1,775
01-535-7350	Repairs - Equipment	383	0	0		0
01-535-9000	Utilities - Internet/Cable	0	0	0		0
01-535-9070	Utilities - Telephone	0	0	0		0
01-535-9100	Miscellaneous Expenses	9,000	9,000	9,000	9,000	9,000
TOTAL CLINIC EXPENSES		16,749	20,575	21,799	19,387	23,459

2018 Budget Proposed/Request						
PUBLIC WORKS						
<b>GENERAL FUND</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
01-600-nnnn		Actual	Actual	Approved	To Date	Proposed
<b>PUBLIC WORKS EXPENSES</b>						
01-600-6000	Salaries & Wages	109,885	110,512	256,665	156,559	255,483
01-600-6030	FICA/Medicare	1,529	2,188	3,739	2,436	3,722
01-600-6040	Worker's Comp.	15,335	8,376	10,887	5,827	10,797
01-600-6050	ESC	1,704	3,781	5,036	1,705	4,533
01-600-6060	Health, Life, Dis.	20,021	14,965	38,430	33,563	38,430
01-600-6070	PERS Retirement	99,941	30,947	45,886	33,654	45,684
01-600-6410	Insurance - Liability		0	3,307	1,659	3,489
01-600-6420	Insurance - Auto	2,512	2,646	2,839	1,018	2,137
01-600-6430	Insurance - Equipment		0	3,334	1,557	3,216
01-600-6440	Insurance - Property		17,265	1,985	3,969	3,831
01-600-6490	Insurance - Claims deductible	0	0	5,000		5,000
01-600-6540	Licenses & Fees	0	244	250		250
01-600-6565	Outside Contractors	75	927	10,000	2,404	10,000
01-600-6570	Physical Exams	324	206	500	583	500
01-600-6580	Postage			0	13	0
01-600-6740	Shop equipment & tools	260	1,226	1,500	194	1,500
01-600-6770	Travel, Training & Dev.	833	747	2,000	532	2,000
01-600-7100	Repairs - Buildings	4,713	2,658	5,000	1,011	5,000
01-600-7210	Repairs - Roads	6,298	841	15,000	1,020	15,000
01-600-7350	Repairs - Equipment	28,342	11,948	30,000	12,098	30,000
01-600-7410	Repairs - Emergency		21,396		1,037	
01-600-7750	Gas & Oil - Vehicles	10,339	9,212	30,000	9,700	30,000
01-600-8550	Supplies - Office	0	569	500		500
01-600-8950	Uniforms	0	10	1,220		1,220
01-600-8970	Supplies - Safety	0	791	2,000		2,000
01-600-8995	Supplies & Materials	6,832	7,720	15,000	4,921	15,000
01-600-9000	Utilities - Internet Service	3,801	2,918	5,938	3,169	5,938
01-600-9010	Utilities - Electricity	30,890	27,765	31,500	22,697	31,500
01-600-9040	Utilities - Heating Fuel	23,038	21,406	35,000	18,521	35,000
01-600-9050	Utilities - Sanitation	1,744	0			
01-600-9070	Utilities - Telephone	3,044	2,345	2,500	934	2,500
01-600-9095	Utilities - Water/Sewer/Garbage	0	113	8,000	119	8,000
	<b>Total Operations Expense</b>	<b>371,460</b>	<b>303,721</b>	<b>573,016</b>	<b>320,901</b>	<b>572,231</b>
<b>CAPITAL EXPENDITURES</b>						
01-990-9991	Capital - Replacement Fund		50,000	50,000		95,000
	Capital Outlay - Equipment					30,000
	<b>Total Capital to Reserve</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>65,000</b>
<b>INTERDEPARTMENTAL SUPPORT</b>						
01-600-9900	Inter Dept Support (snow removal)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
	Harbor Rebuild - Additional Cost	(35,000)				
	<b>Total Interdepartmental Support</b>	<b>(70,000)</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>(35,000)</b>
<b>TOTAL PUBLIC WORKS EXPENSES</b>		<b>301,460</b>	<b>318,721</b>	<b>588,016</b>	<b>285,901</b>	<b>632,231</b>
<b>INTER-DEPT SUPPORT:</b>						
51-800-9900	Small Boat Harbor Fund	26,250	35,000	35,000	0	35,000
52-800-9900	Parking Fund	8,750				
	Harbor Rebuild	35,000				
		<b>70,000</b>	<b>35,000</b>	<b>35,000</b>	<b>0</b>	<b>35,000</b>

<b>2018 Budget Proposed/Request</b>						
<b>PROPERTY &amp; FACILITIES</b>						
<b>GENERAL FUND</b>						
<b>01-700-nnnn</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>To Date</b>	<b>Proposed</b>
<b>PROP. &amp; FACILITIES EXPENSES</b>						
<b>01-700-6201</b>	<b>Lease Agreement - ARRC</b>					
<b>01-700-6210</b>	<b>Property &amp; Facilities-Advertising</b>					
<b>01-700-6210</b>	<b>Condo Fees</b>	<b>15,875</b>	<b>7,085</b>	<b>5,669</b>	<b>5,589</b>	<b>5,669</b>
<b>01-700-6215</b>	<b>Condo Maintenance</b>		<b>1,686</b>	<b>1,000</b>		<b>1,000</b>
<b>01-700-6735</b>	<b>Equipment - Property &amp; Facilities</b>	<b>640</b>	<b>0</b>			
<b>01-700-7100</b>	<b>Repairs - Buildings</b>	<b>14</b>	<b>65</b>	<b>5,000</b>		<b>5,000</b>
<b>01-700-9000</b>	<b>Utilities - Internet Service</b>	<b>1,107</b>	<b>1,799</b>	<b>2,000</b>	<b>952</b>	<b>2,000</b>
<b>TOTAL PROPERTIES &amp; FACILITIES</b>		<b>17,635</b>	<b>10,635</b>	<b>13,669</b>	<b>6,541</b>	<b>13,669</b>



**2018 Budget Proposed/Request  
PARKS & REC**

<b>GENERAL FUND</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
<b>01-800-nnnn</b>		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>To Date</b>	<b>Proposed</b>
<b>PARKS &amp; REC EXPENSES</b>						
01-800-6000	Salaries & Wages					
01-800-6030	FICA/Medicare Taxes (1.45% / 7.65%)					6,107
01-800-6040	Worker's Comp. (12.44%)					487
01-800-6050	ESC Taxes (2.80%—first \$37,400 )					476
01-800-6060	Health & Life Insurance (\$1,050)					171
01-800-6070	PERS Retirement (22% for full-time)					
01-800-7340	Professional Services					
01-800-7350	Repairs - Equipment				2,398	
01-800-8950	Supplies and Materials			2,000		2,000
			175	8,000	4,033	8,000
	<b>Total Operations Expense</b>	0	175	10,000	6,431	17,221
<b>CAPITAL EXPENDITURES</b>						
01-800-9510	Capital Outlay - Equipment	6,205	3,273	10,000		10,000
	<b>Total Capital Expenditures</b>	6,205	3,273	10,000	0	10,000
<b>TOTAL PARKS &amp; REC EXPENSE</b>		6,205	3,448	20,000	6,431	27,221

<b>WATER - WASTEWATER FUND</b>						
<b>50-800-XXXX</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>To Date</b>	<b>Proposed</b>
<b>REVENUE</b>						
50-340-4300	Water Service Charges	291,465	155,579	190,000	222,814	250,000
50-340-4350	Sewer Service Charges	178,588	73,010	85,000	94,124	100,000
50-340-4500	Permit Fees	0	0	100		100
50-360-4901	Interest on Bank Accounts	283	12,151	4,000		4,000
50-360-4910	Miscellaneous Income	2,437	6,353		16,643	
	<b>Total Water &amp; Wastewater Revenue</b>	<b>472,772</b>	<b>247,094</b>	<b>279,100</b>	<b>333,581</b>	<b>354,100</b>
<b>WATER &amp; WASTEWATER EXPENSES</b>						
50-800-6000	Salaries & Wages	145,098	161,882	98,659	71,798	99,811
50-800-6030	FICA/Medicare	2,111	2,403	1,436	1,076	1,453
50-800-6040	Worker's Comp.	9,124	8,896	2,756	1,952	1,019
50-800-6050	ESC	1,631	2,759	1,955	831	1,309
50-800-6060	Health, Life, Dis.	30,021	31,612	15,750	13,753	15,750
50-800-6070	PERS Retirement	31,316	36,462	21,705	15,535	21,958
50-800-6270	Depreciation					
50-800-6410	Insurance - Liability	0	1,005	1,271	638	1,363
50-800-6420	Insurance - Auto	1,162	1,385	2,047	601	1,219
50-800-6430	Insurance - Equipment		0	202	90	192
50-800-6440	Insurance - Property		0	3,140	3,937	3,467
50-800-6490	Insurance - Claims Deductible	0	0	5,000		5,000
50-800-6540	Licenses & Permits	1,528	220	1,400	1,030	1,400
50-800-6565	Outside Contractors	0	0	10,000		10,000
50-800-6570	Physical Exams	0	0	500		500
50-800-6580	Postage	63	362	250	200	250
50-800-6740	Small Tools	245	120	2,500		2,500
50-800-6750	Testing Water/Sewer	3,236	7,035	5,000	5,917	7,000
50-800-6770	Travel, Training & Dev.	3,190	405	5,000		5,000
50-800-7100	Repairs - Building	0	17	5,000		5,000
50-800-7350	Repairs - Equipment	3,148	2,539	8,000	495	8,000
50-800-7650	Repairs - System	1,885	1,002	5,000	156	5,000
50-800-7750	Gas & Oil - Vehicles	2,248	1,683	3,500	1,796	3,500
50-800-8550	Supplies - Office	0	167	500	171	500
50-800-8950	Uniforms	0	0	380		380
50-800-8970	Supplies - Safety	1,378	0	2,500		2,500
50-800-8995	Supplies & Materials	510	2,288	4,000	108	4,000
50-800-9000	Utilities - Internet	0	0	0		0
50-800-9010	Utilities - Electricity	23,442	25,223	32,250	34,624	32,250
50-800-9040	Utilities - Heating Fuel	9,737	9,122	11,000	8,290	11,000
50-800-9070	Utilities - Telephone	483	12	487	647	487
50-800-9900	Inter Dept Support	46,977	45,510	27,910	0	24,709
	<b>Total Operations Expense</b>	<b>318,534</b>	<b>342,109</b>	<b>279,099</b>	<b>163,647</b>	<b>276,517</b>
<b>CAPITAL EXPENDITURES</b>						
	Transfer in from W-WW Reserve		0		0	(50,000)
50-900-9580	Capital Outlay - W/WW		202,722		0	50,000
	<b>Total Capital Expenditures from Ops</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL WATER &amp; WASTEWATER EXPENSE</b>		<b>318,534</b>	<b>342,109</b>	<b>279,099</b>	<b>163,647</b>	<b>276,517</b>
<b>WATER - WASTEWATER FUND REVENUE LESS EXPENSES</b>		<b>154,239</b>	<b>(95,015)</b>	<b>1</b>	<b>169,934</b>	<b>77,583</b>

2018 Budget Proposed/Request						
<b>HARBOR FUND</b>						
51-800-nnnn		2015	2016	2017	2017	2018
		Actual	Actual	Approved	To Date	Proposed
<b>CHARGES FOR SERVICES</b>						
51-340-4251	User Fees & Permits	30	-	75		
51-340-4401	Moorage - Preferential	389,615	570,521	550,000	526,542	535,000
51-340-4402	Moorage - Transient	454,946	375,456	350,000	411,923	400,000
51-340-4403	Boat Lift Fees	12,189	11,314	10,000	14,848	15,000
51-340-4404	Utility Fees	51,855	38,666	60,000	45,922	60,000
51-340-4406	Wharfage Fees (Includes hoist)	25,304	10,542	10,000	14,704	10,000
51-340-4407	Vessel tow fees	713	2,369	500	5,955	3,000
51-340-4408	Used oil collection fee	2,340	1,703	1,200	1,274	1,200
51-340-4409	Waiting List Fees	4,200	22,550	17,000	13,550	17,000
51-340-4410	Pump Out Fees	1,500	1,651	1,000	1,160	1,000
51-340-4411	Launch Fees	120,167	122,426	115,000	100,960	115,000
51-340-4412	Showers	2,706	2,684	2,500	2,089	2,750
51-340-4413	Grid	824	1,000	1,000	1,443	1,000
51-340-4414	Vessel Maintenance		347	500	4,458	500
51-340-4415	Dry Storage Fees	3,584	2,900	3,000	5,099	3,000
51-340-4416	Parking - Annual		56,339	60,000	41,500	50,000
51-340-4418	User fees	7,087	24			
51-340-4426	Parking - Daily		83,310	75,000	97,562	100,000
51-340-4440	Equipment Rental		-			
51-340-4445	Misc. Services	65,998	77	1,000	(525)	1,000
<b>TOTAL CHARGES FOR SERVICES</b>		<b>1,077,059</b>	<b>1,303,877</b>	<b>1,257,775</b>	<b>1,288,464</b>	<b>1,315,450</b>
<b>LEASES</b>						
51-345-4512	Lease Income	57,930	65,563	66,000	78,569	66,000
51-345-4515	Garbage Revenue		2,400	2,400		2,400
<b>TOTAL LEASES</b>		<b>57,930</b>	<b>67,963</b>	<b>68,400</b>	<b>78,569</b>	<b>68,400</b>
<b>MISCELLANEOUS</b>						
51-360-4020	PERS On-Behalf	60,436	15,487			
51-360-4417	Fuel Float Income	31,849	30,987	20,000	37,443	20,000
51-360-4419	SERVS Reimbursement Travel	272				
51-360-4430	Camping		11,279	11,000	9,175	11,000
51-360-4900	Late Fees on A/R	48	-	4,000		4,000
51-360-4901	Interest on Investments	253	12,152	5,000		5,000
51-360-4910	Misc. Revenue	51	6,901		7,170	
51-360-4990	Undistributed Revenue					
<b>TOTAL MISCELLANEOUS</b>		<b>92,909</b>	<b>76,807</b>	<b>40,000</b>	<b>53,788</b>	<b>40,000</b>
<b>TOTAL FUND REVENUE</b>		<b>1,230,609</b>	<b>1,448,648</b>	<b>1,366,175</b>	<b>1,420,821</b>	<b>1,423,850</b>

<b>HARBOR FUND</b>						
<b>51-800-nnnn</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>To Date</b>	<b>Proposed</b>
<b>HARBOR EXPENSES</b>						
<b>51-800-6000</b>	<b>Salaries &amp; Wages</b>	<b>376,815</b>	<b>401,069</b>	<b>444,338</b>	<b>420,763</b>	<b>423,634</b>
<b>51-800-6030</b>	<b>FICA/Medicare</b>	<b>11,650</b>	<b>11,609</b>	<b>11,299</b>	<b>14,751</b>	<b>10,568</b>
<b>51-800-6040</b>	<b>Worker's Comp.</b>	<b>35,333</b>	<b>20,646</b>	<b>11,968</b>	<b>6,725</b>	<b>11,572</b>
<b>51-800-6050</b>	<b>ESC</b>	<b>5,144</b>	<b>8,529</b>	<b>9,577</b>	<b>6,240</b>	<b>8,510</b>
<b>51-800-6060</b>	<b>Health, Life, Dis.</b>	<b>69,124</b>	<b>72,383</b>	<b>71,760</b>	<b>58,754</b>	<b>71,760</b>
<b>51-800-6070</b>	<b>PERS Retirement</b>	<b>116,630</b>	<b>72,127</b>	<b>80,542</b>	<b>58,103</b>	<b>77,496</b>
<b>51-800-6205</b>	<b>Advertising</b>		<b>1,144</b>	<b>1,500</b>		<b>1,500</b>
<b>51-800-6215</b>	<b>Collection Expense</b>		-	<b>5,000</b>		<b>5,000</b>
<b>51-800-6220</b>	<b>Bank Service Charges</b>	<b>21,053</b>	<b>22,148</b>	<b>22,000</b>	<b>14,425</b>	<b>22,000</b>
<b>51-800-6260</b>	<b>Bad Debt Expense</b>	<b>1,473</b>	<b>304</b>	<b>10,000</b>		<b>10,000</b>
<b>51-800-6280</b>	<b>Dues &amp; Subscriptions</b>	<b>225</b>	<b>500</b>	<b>500</b>	<b>377</b>	<b>500</b>
<b>51-800-6410</b>	<b>Insurance - Liability</b>	<b>85,773</b>	<b>5,168</b>	<b>4,169</b>	<b>9,161</b>	<b>18,990</b>
<b>51-800-6420</b>	<b>Insurance - Auto</b>	<b>2,181</b>	<b>1,092</b>	<b>846</b>	<b>1,147</b>	<b>2,659</b>
<b>51-800-6430</b>	<b>Insurance - Equipment</b>		-	<b>332</b>	<b>206</b>	<b>316</b>
<b>51-800-6440</b>	<b>Insurance - Property</b>	<b>1,278</b>	<b>11,656</b>	<b>22,357</b>	<b>11,654</b>	<b>22,938</b>
<b>51-800-6490</b>	<b>Insurance Claims - Deductibles</b>	-	-	<b>5,000</b>		<b>5,000</b>
<b>51-800-6540</b>	<b>License &amp; Permits</b>	<b>219</b>	<b>60</b>	<b>250</b>	<b>91</b>	<b>250</b>
<b>51-800-6565</b>	<b>Outside Contractors</b>	<b>26,238</b>	<b>2,573</b>	<b>25,000</b>	<b>14,420</b>	<b>25,000</b>
<b>51-800-6570</b>	<b>Physical Exams</b>	<b>480</b>	<b>394</b>	<b>500</b>	<b>676</b>	<b>500</b>
<b>51-800-6580</b>	<b>Postage</b>	<b>2,455</b>	<b>998</b>	<b>2,500</b>	<b>334</b>	<b>2,500</b>
<b>51-800-6635</b>	<b>Prof. Fees - Computer Support</b>	<b>6,934</b>	<b>3,594</b>	<b>5,000</b>	<b>4,535</b>	<b>5,000</b>
<b>51-800-6636</b>	<b>Prof. Fees - Website Support</b>	<b>800</b>	<b>1,205</b>	<b>2,500</b>	<b>884</b>	<b>2,500</b>
<b>51-800-6650</b>	<b>Prof. Fees - Legal</b>	<b>2,637</b>	<b>3,539</b>	<b>10,000</b>	<b>16,092</b>	<b>10,000</b>
<b>51-800-6700</b>	<b>Publications &amp; Subscriptions</b>	<b>(180)</b>	<b>150</b>	<b>350</b>		<b>350</b>
<b>51-800-6730</b>	<b>Equipment Rental</b>	<b>301</b>	<b>1,353</b>	<b>2,000</b>		<b>2,000</b>
<b>51-800-6740</b>	<b>Small tools</b>	<b>5,221</b>	<b>1,363</b>	<b>3,000</b>	<b>2,066</b>	<b>3,000</b>
<b>51-800-6770</b>	<b>Travel, Training &amp; Dev.</b>	<b>8,512</b>	<b>4,302</b>	<b>4,000</b>	<b>6,118</b>	<b>5,000</b>
<b>51-800-6780</b>	<b>Waste Disposal - EVOS</b>	<b>570</b>	<b>2,381</b>	<b>3,000</b>	<b>200</b>	<b>3,000</b>
<b>51-800-7100</b>	<b>Repairs - Buildings</b>	<b>6,166</b>	<b>1,586</b>	<b>2,500</b>	<b>9,728</b>	<b>2,500</b>
<b>51-800-7350</b>	<b>Repairs - Equipment</b>	<b>25,762</b>	<b>5,381</b>	<b>12,000</b>	<b>5,070</b>	<b>12,000</b>
<b>51-800-7400</b>	<b>Repairs - Vehicles</b>	<b>1,975</b>	<b>1,117</b>	<b>2,000</b>	<b>6,225</b>	<b>2,000</b>
<b>51-800-7500</b>	<b>Parking Lot Maintenance</b>		<b>1,565</b>	<b>1,500</b>	<b>2,685</b>	<b>2,000</b>
<b>51-800-7610</b>	<b>Repairs - Utilities</b>	<b>7,659</b>	<b>735</b>	<b>6,000</b>	<b>1,789</b>	<b>6,000</b>
<b>51-800-7620</b>	<b>Repairs - Floats</b>	<b>8,905</b>	<b>117</b>			
<b>51-800-7750</b>	<b>Gas &amp; Oil - Vehicles</b>	<b>5,851</b>	<b>2,701</b>	<b>4,000</b>	<b>10,280</b>	<b>6,000</b>
<b>51-800-7800</b>	<b>Repairs - Facilities</b>		<b>550</b>			
<b>51-800-7820</b>	<b>Repairs - Docks</b>	<b>398</b>	<b>3,632</b>	<b>7,000</b>	<b>6,209</b>	<b>8,000</b>
<b>51-800-8150</b>	<b>Supplies - Consumable</b>	<b>2,150</b>	<b>7,095</b>	<b>8,000</b>	<b>20,678</b>	<b>10,000</b>
<b>51-800-8151</b>	<b>Supplies - Consumable - SERVS</b>	-	<b>80</b>	-	<b>775</b>	-
<b>51-800-8200</b>	<b>Supplies - Parking</b>		<b>2,119</b>	<b>3,000</b>	<b>3,300</b>	<b>4,000</b>
<b>51-800-8400</b>	<b>Supplies - Fire Suppression</b>	-	-	<b>2,500</b>	<b>472</b>	<b>2,500</b>
<b>51-800-8550</b>	<b>Supplies - Office</b>	<b>6,485</b>	<b>1,842</b>	<b>6,000</b>	<b>5,106</b>	<b>7,500</b>
<b>51-800-8750</b>	<b>Supplies - Printing</b>	<b>1,597</b>	-	<b>1,500</b>	<b>257</b>	
<b>51-800-8800</b>	<b>Supplies - Resale Items</b>	<b>451</b>	-			
<b>51-800-8950</b>	<b>Supplies - Uniforms</b>	-	<b>1,976</b>	<b>2,000</b>	<b>553</b>	
<b>51-800-8970</b>	<b>Supplies - Safety</b>	<b>1,625</b>	<b>1,906</b>	<b>2,000</b>	<b>3,968</b>	<b>4,000</b>
<b>51-800-9000</b>	<b>Utilities - Internet Service</b>	<b>3,801</b>	<b>3,150</b>	<b>7,000</b>	<b>3,869</b>	<b>7,000</b>
<b>51-800-9010</b>	<b>Utilities - Electricity</b>	<b>57,633</b>	<b>59,984</b>	<b>60,000</b>	<b>51,385</b>	<b>60,000</b>
<b>51-800-9040</b>	<b>Utilities - Heating Fuel</b>	<b>3,662</b>	<b>4,070</b>	<b>4,500</b>	<b>4,123</b>	<b>4,500</b>
<b>51-800-9050</b>	<b>Utilities - Solid Waste</b>	<b>79,931</b>	<b>100,835</b>	<b>90,000</b>	<b>101,667</b>	<b>100,000</b>
<b>51-800-9070</b>	<b>Utilities - Telephone</b>	<b>4,323</b>	<b>2,646</b>	<b>6,000</b>	<b>1,428</b>	<b>6,000</b>
<b>51-800-9095</b>	<b>Utilities - Water &amp; Wastewater</b>	<b>19,458</b>	<b>1,142</b>	<b>25,000</b>	<b>13,612</b>	<b>25,000</b>
<b>51-800-9200</b>	<b>Harbor Rebuild Expenditures</b>				<b>57,000</b>	
<b>51-800-9213</b>	<b>Harbor Emergency Repair</b>					
<b>51-800-9500</b>	<b>Lobbyist Fees</b>					

<b>HARBOR FUND</b>						
<b>51-800-nnnn</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>To Date</b>	<b>Proposed</b>
<b>51-800-9510</b>	<b>Snow Removal Expense</b>		<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>
<b>51-800-9900</b>	<b>Inter Dept Support</b>	<b>126,848</b>	<b>131,028</b>	<b>136,618</b>	<b>-</b>	<b>144,865</b>
	<b>Total Operations Expense</b>	<b>1,155,850</b>	<b>1,020,542</b>	<b>1,183,406</b>	<b>992,898</b>	<b>1,200,408</b>
<b>BOND PAYMENTS</b>						
<b>51-900-9575</b>	<b>2017A Bond Principal Payment</b>					<b>60,000</b>
<b>51-800-6265</b>	<b>2017A Bond Interest Payment</b>				<b>48,057</b>	<b>92,825</b>
	<b>Total Bond Expenditure</b>					<b>152,825</b>
<b>TRANSFERS IN</b>						
	<b>From CVP for Harbor Bonds</b>					<b>(76,413)</b>
<b>CAPITAL EXPENDITURES</b>						
	<b>Transfer from Harbor Reserve</b>			<b>(165,000)</b>		<b>(19,000)</b>
<b>51-900-9510</b>	<b>Capital Outlay Building &amp; Facilities</b>		<b>110,000</b>			
<b>51-900-9515</b>	<b>Capital Outlay Parking Meters</b>	<b>29,979</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51-900-9520</b>	<b>Capital Outlay - Equipment</b>	<b>25,772</b>	<b>40,882</b>	<b>10,000</b>	<b>7,462</b>	<b>17,000</b>
<b>51-900-9530</b>	<b>Capital Outlay - Office Equipment</b>	<b>4,196</b>	<b>-</b>	<b>5,000</b>		<b>2,000</b>
<b>51-900-9540</b>	<b>Capital Exp - Emergency Repairs</b>		<b>-</b>			
<b>51-900-9550</b>	<b>Capital Exp - Head of Bay Project</b>		<b>100,000</b>	<b>150,000</b>		
	<b>Total Capital Expenditures from Ops</b>	<b>59,946</b>	<b>250,882</b>	<b>-</b>	<b>7,462</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>1,215,796</b>	<b>1,271,424</b>	<b>1,183,406</b>	<b>1,000,360</b>	<b>1,276,821</b>
<b>HARBOR REVENUE LESS EXPENSES</b>		<b>14,813</b>	<b>177,224</b>	<b>182,769</b>	<b>420,461</b>	<b>147,029</b>

**CITY OF WHITTIER, ALASKA  
ORDINANCE #07-2017**

**AN ORDINANCE OF THE CITY OF WHITTIER CREATING WHITTIER MUNICIPAL CODE SECTIONS 17.12.055 ENTITLED “ZONING MAP EXCEPTIONS” AND 17.16.052 ENTITLED “TIDELANDS DISTRICT.”**

**WHEREAS**, tidelands make up a significant portion of the City of Whittier's land; and

**WHEREAS**, tidelands have not previously been demarcated on the City's zoning map; and

**WHEREAS**, defining the use to which various tideland areas are put will ensure that those lands to be protected or put to an appropriate use that will benefit the City; and

**WHEREAS**, the City of Whittier Planning and Zoning Commission passed Resolution #01-2017 recommending that City Council zone the City tidelands by means of this ordinance; and

**WHEREAS**, it is in the City's best interest to amend the Zoning Code to allow for the beneficial use and protection of the City's tidelands.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Whittier,

Section 1. Section 17.12.055 entitled “Zoning Map Exceptions” is created and reads as follows:

**17.12.055 ZONING MAP EXCEPTIONS.**

**A. TIDELANDS**

Zoned tidelands are not depicted on the official zoning map, but are described herein. “City Tidelands” means all those lands within the municipal boundaries of the City of Whittier, Alaska which are periodically covered by tidal water between the elevations of mean high tide and 100 feet beyond mean low tide toward the water, and any additional lands that may be defined by the State of Alaska as “Tidelands” as designated in Alaska Tidelands Survey 1545.

1. **Recreational Tidelands.** Tidelands within Tract A, Tract B, Tract C and Tract E of Alaska Tidelands Survey No. 1545 and all remaining tidelands within the municipal boundaries of the City of Whittier, Alaska, except those described as commercial tidelands (CT) in WMC 17.12.055(2) are hereby zoned as recreational tidelands (RT) and are subject to the additional regulations as set forth in WMC 17.16.052(A).
2. **Commercial Tidelands.** Tidelands within Tract D, Tract G-1, Tract G-2, Tract G-3 and the tidelands lying directly between Tract D and Tract E of Alaska Tidelands Survey No. 1545, on the south side of a line from point C3 of Tract D to point C3 of Tract E

as shown by a dashed line on the Alaska Tidelands Survey No. 1545, are hereby zoned commercial tidelands (CT) and are subject to the additional regulations as set forth in WMC 17.16.052(B).

Section 2. Section 17.16.052 entitled "Tidelands District" is created and reads as follows:

**17.16.052 TIDELANDS DISTRICT.**

**A. RT - RECREATIONAL TIDELANDS DISTRICT**

(1) *Purpose and intent.* The recreational Tidelands district is intended to provide for the protection of those tide and submerged city tidelands that have been identified as important to fish and wildlife habitats, recreation and personal use activities, and water quality and circulation characteristics.

(2) *Uses permitted.* In the Recreational Tidelands District, tide and submerged lands may be used for one or more of the following uses:

(a) Recreational use resource gathering activities including fishing, hunting, shellfish gathering, and the gathering of plant species;

(b) Temporary and casual recreational uses, such as picnicking and sport fishing.

(c) Public entry and incidental use of waters and tidelands, including casual transit by all non- motorized vessels;

(d) Other similar uses not listed above which meet the "Purpose and Intent" provisions of this section of the ordinance and would be no more objectionable than those uses listed above. This matter is subject to review and approval of the Planning commission.

(3) *Conditional uses and structures.* In the Recreational Tidelands District, the following uses and their accessory uses may be permitted, subject to securing a Conditional Use approval in each case as provided for in this chapter subject to review and approval of the Planning commission. See WMC CHAPTER 17.28.

(a) Any sort of structure designed or used for vessel moorage or docking lying within the tidelands or the setback area. In no case shall a conditional use be granted for a structure designed to moor a recreational vessel of more than fifty feet (50') in length.

(b) Dredging.

(c) Any other use not listed above may be permitted as conditional use subject to the review and approval of the Planning Commission

per the provisions contained herein.

(4) *Minimum setback requirements.*

(a) Public access minimum of 25' shore set back. Docks, decking, approaches and similar surfaces are subject to approval of conditional use by the planning commission. See WMC CHAPTER 17.28.

Any question concerning the applicability of the above setback provisions are subject to review and approval of the Planning Commission

(5) *Special provisions.* The following special provisions apply to all uses within the Recreational Tidelands District:

(a) All uses must comply with federal, state, and local air, water quality, and waste disposal laws and other environmental regulations;

(b) Any use is prohibited which causes or may reasonably be expected to reference the cause excessive noise, vibration, odor, smoke, dust, or other particulate matter, humidity, heat, or glare at or beyond any lot line of the lot on which it is located. "Excessive" is defined for these purposes as a degree exceeding that generated by uses permitted in the district in their customary manner of operation, or to a degree injurious to the public health, safety, welfare, or convenience; See WMC CHAPTER 8.16

(c) Uses shall not impair water flow or impede fish passage, movement, or migration;

(d) All vessels mooring in the area will comply with federal, state, and city regulations regarding the discharge of bilge waters, other wastes, and spills of oil and other contaminants;

(e) No storage of flammable materials, hazardous materials or toxic waste shall be allowed in the Recreational Tideland Zone.

(6) *Parking allowed ONLY in designated areas.*

(7) *General provisions. See WMC CHAPTER 17.04.*

**B. CT - COMMERCIAL TIDELANDS DISTRICT**

(1) *Purpose and intent.* The Commercial city of Whittier tidelands District is intended to provide for those tide and submerged lands that have been identified as developable as commercial tidelands subject to guidelines and restrictions.

(2) *Uses permitted.*

(a) In the Commercial Tidelands District, tide and submerged lands may be used for one or more of the following uses:



- (i) All those uses permitted in the Recreational Tidelands District;
- (ii) Commercial or industrial on- and off-loading of supplies and materials;
- (iii) Commercial aquaculture activities; and
- (iv) Intake lines for live product processing and underwater outfall lines.
- (v) Marine dependent commercial or industrial support services and facilities;
- (vi) Fish processing activities; and
- (vii) Boat and ship repair.

(b) Other similar uses not listed above which meet the "Purpose and Intent" provisions of this section of the ordinance and which would be no more objectionable than those uses listed above. Subject to review and approval by the Planning Commission.

(3) *Conditional uses and structures.* In the Commercial Tidelands District, the following uses and their accessory uses may be permitted, subject to securing a Conditional Use approval in each case. See WMC CHAPTER 17.28

- (a) Fuel docks and loading/off-loading of such materials;
- (b) Permitted accessory uses and structures. Small wind energy system and accessory uses customarily incidental and subordinate to the location, function, and operation of permitted uses
- (c) All other uses not listed above may be permitted as conditional uses subject to the review and approval of the Planning Commission per the provisions of WMC CHAPTER 17.28.

(4) *Special provisions.* The following special provisions apply to all uses within the Commercial Tidelands District:

- (a) All uses will comply with federal, state, and local air, water quality, and waste disposal laws and other environmental regulations;
- (b) Any use is prohibited which causes or may reasonably be expected to cause excessive noise, vibration, odor, smoke, dust, or other particulate matter, humidity, heat, or glare at or beyond any lot line of the lot on which it is located. "Excessive" is defined for these purposes as a degree exceeding that generated by uses permitted in the district in their customary manner of operation, or to a degree injurious to the public health, safety, welfare, or convenience; See WMC CHAPTER 8.16.
- (c) All uses that impair water flow or impede fish passage, movement, or migrations shall require a conditional use. See WMC CHAPTER 17.28.
- (d) All vessels mooring in the area will comply with federal, state, and city regulations regarding the discharge of bilge waters, other wastes, and spills of oil

and other contaminants;

(e) The storage of flammable materials, hazardous materials, or toxic waste on-site shall be allowed only in strict compliance with federal, state, and local laws and regulations; and See WMC CHAPTER 8.12.

(f) Materials shall be stored and grounds shall be maintained in a manner which will not attract or aid the propagation of insects or rodents or otherwise create a health hazard or nuisance. See WMC CHAPTER 8.16.

(5) *Parking regulations; See WMC CHAPTER 10.25.*

(6) *General provisions See WMC CHAPTER 17.04.*

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 21<sup>st</sup> day of November, 2017.

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Daniel Blair  
MAYOR

ATTEST:

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Krista Fish  
CITY CLERK

Ayes:  
Nays:  
Absent:  
Abstain:

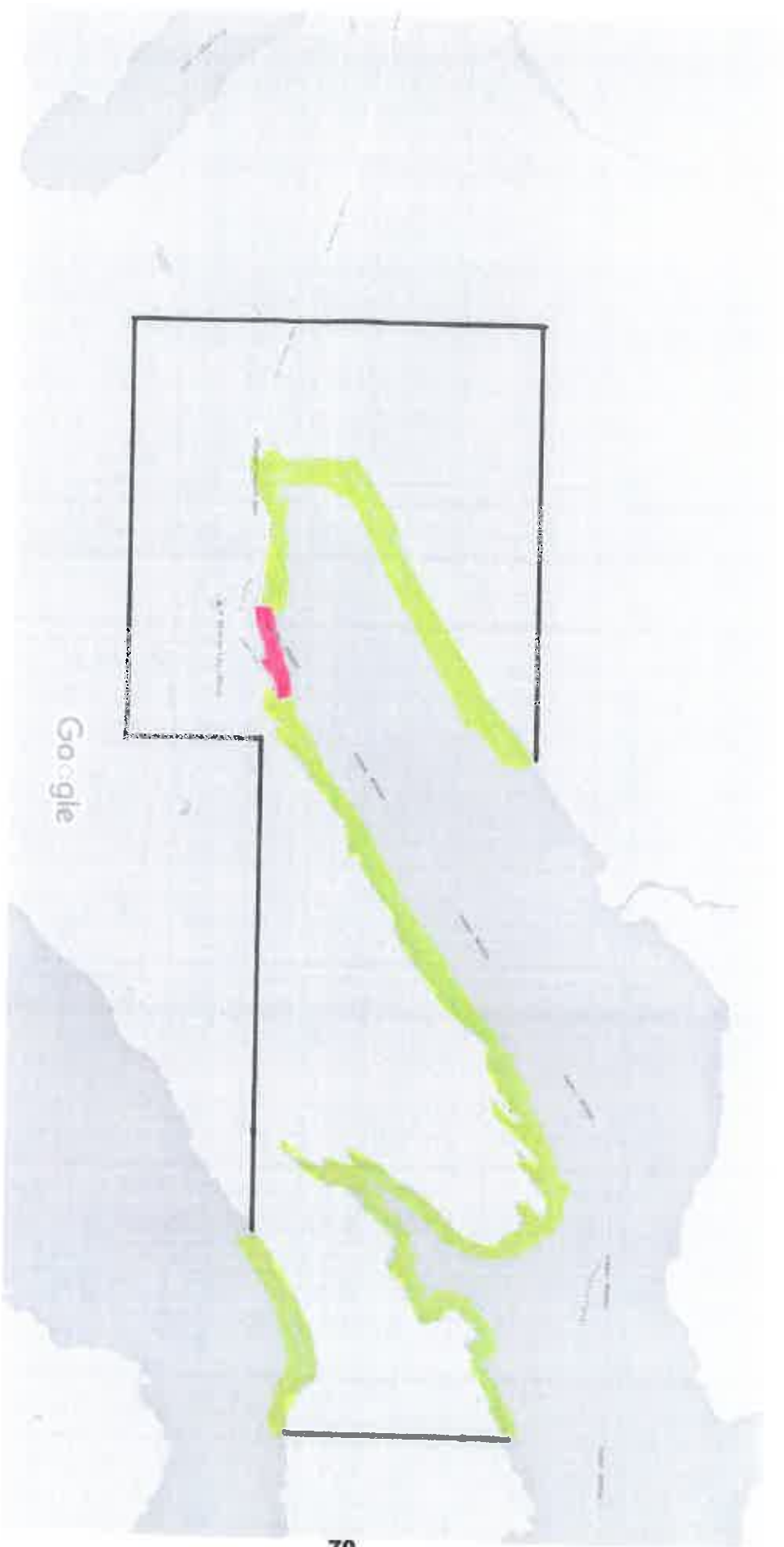












Map data ©2016 Google 2000 ft

Yellow = Recreational  
Pink = Commercial



**CITY OF WHITTIER, ALASKA  
ORDINANCE #08-2017**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE ALASKA RAILROAD CORPORATION TRANSFERRING TRACT A-1 TO THE ALASKA RAILROAD CORPORATION IN EXCHANGE FOR TRACT W AND THE DELONG DOCK, SUBJECT TO SPECIFIC ESSENTIAL TERMS AND CONDITIONS EXECUTED BY THE PARTIES.**

**WHEREAS**, in 2000, the Alaska Legislature passed CSHB 320, a bill that authorized and directed the Alaska Railroad Corporation ("ARRC") to receive Tract W, including the DeLong Dock, from the United States, and further directed ARRC to reconvey Tract W, excluding the DeLong Dock, to the City of Whittier ("City"); and

**WHEREAS**, CSHB 320 stated, "the corporation [ARRC] and the City of Whittier shall agree to diligently work together in good faith to resolve disputes and to collaborate with each other in developing a management agreement for operation of the DeLong Dock facility with the goal of operating the facility as a single entity for economic development purposes"; and

**WHEREAS**, it has been seventeen years since the 2000 legislation, during which time ARRC has held exclusive use of the DeLong Dock, refused to allow the City access to the Dock, shared no revenues from the Dock, and used the Dock unilaterally to support the financial interest of ARRC, while causing significant detriment to the City and the Prince William Sound region; and

**WHEREAS**, in May of 2017, the United States quitclaimed Tract W and the DeLong Dock to ARRC; and

**WHEREAS**, ARRC must reconvey Tract W, excluding the DeLong Dock, to the City as directed in CSHB 320; and

**WHEREAS**, it is in the best interest of and advantageous to the City to enter into an agreement with ARRC whereby ARRC will convey Tract W and the DeLong Dock to the City, in exchange for City-owned Tract A-1; and

**WHEREAS**, Whittier Municipal Code 3.36.150.E. allows the City to exchange a parcel of City property with property owned by another party, after City Council approval and public notice of the exchange, and subject to conditions imposed by the City Council; and

**WHEREAS**, the City Manager has negotiated and agreed with ARRC a Joint Statement of Essential Terms of the proposed agreement to exchange Tract W and the DeLong Dock for Tract A-1 to be presented to the City Council for approval; and

**WHEREAS**, upon the City Council's approval of the essential terms of the agreement, the City must negotiate the non-essential terms of the agreement and all the conveyance documents, and execute the final agreement and conveyance documents.

**NOW, THEREFORE, the Whittier City Council ordains:**

Section 1. The form and content of the Joint Statement of Essential Terms Between the Alaska Railroad Corporation and the City of Whittier, Alaska, signed on August 22, 2017 by the City and on August 18, 2017 by ARRC (attached as exhibit A), now before this meeting, are in all respects authorized, approved and confirmed by this ordinance.

Section 2. The City Council authorizes, empowers, and directs the City Manager to negotiate the non-essential terms of the agreement between the City and ARRC for the exchange of Tract W and the DeLong Dock with Tract A-1. The City Council also authorizes, empowers, and directs the City Manager to execute and deliver on behalf of the City a final agreement for the exchange of Tract W and the DeLong Dock with Tract A-1, containing the essential terms as approved in Section 1 and the non-essential terms as negotiated by the City Manager with ARRC, with such changes, modifications, additions and deletions therein as he shall deem necessary, desirable or appropriate.

Section 3. The City Council further authorizes, empowers, and directs the City Manager to do all acts and things and to execute all documents as may be necessary to carry out and comply with the provisions of the final agreement as executed, including any and all property conveyance documents.

Section 4. Effective date. This ordinance shall be effective immediately upon adoption.

1st reading: December 6, 2017

2nd reading and public hearing: December 19, 2017

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 21<sup>st</sup> day of December, 2017.

\_\_\_\_\_  
Daniel Blair  
MAYOR

ATTEST:

\_\_\_\_\_  
Krista Fish  
CITY CLERK

Ayes:

Nays:

Absent:

Abstain:

# EXHIBIT A

## JOINT STATEMENT OF ESSENTIAL TERMS BETWEEN THE ALASKA RAILROAD CORPORATION AND THE CITY OF WHITTIER, ALASKA

1. Representatives of the Alaska Railroad Corporation ("ARRC") and the City of Whittier ("City") met on June 2, 2017 to discuss management/ownership of the DeLong Dock and other related land management issues.
2. Bill O'Leary, James Kubitz, Tim Sullivan, Jr., and Andy Behrend attended the meeting on behalf of ARRC and Daniel Blair, Mark Lynch, and Holly Wells attended the meeting on behalf of the City (hereafter collectively referred to as the "Representatives").
3. The Representatives negotiated the essential terms of an agreement.
4. Ms. Wells was directed to memorialize the essential terms agreed upon by the parties.
5. Mr. Behrend was directed to draft an agreement incorporating the agreed upon essential terms while both legal representatives would work together to finalize an agreement acceptable to both parties as soon as practicable so that such agreement could be presented to the Whittier City Council and ARRC Board of Directors for approval.
6. Both parties recognize that the essential terms agreed upon by the Representatives are as follows:
  - A. The City conveys all of Tract A to ARRC;
  - B. ARRC shall convey its full interest in the DeLong Dock, Tidelands, and Uplands for all of Tract W to the City on an As Is-Where Is basis;
  - C. The City shall lease the mooring facility that services the ITB/Cordova Provider that is adjacent and attached to the DeLong Dock, along with legal non-public access to said mooring facility, to ARRC for 20 years with two options to renew, that may be exercised by ARRC after receiving written consent by the City Council;
  - D. The lease for the ITB/Cordova Provider facility that is adjacent and attached to the DeLong Dock shall be in exchange for 8% of the gross revenues generated by wharfage and moorage fees at the ITB/Cordova Provider facility;
  - E. Under the lease for the ITB/Cordova Provider facility, ARRC shall be responsible for maintaining the leased area but the City shall be responsible for any large improvements to the Dock and ARRC shall provide the City

access as needed to install any such improvements and shall agree to maintain them as described in the terms of the lease;

- F. ARRC shall provide the City 40% of net revenues in wharfage and moorage generated on the DeLong Dock for 2017, excluding those revenues generated by the ITB/Cordova Provider facility;
- G. ARRC recognizes that Smitty's Cove is a popular recreation spot for scuba divers and Whittier visitors and agrees to provide legal public vehicular, ramp and pedestrian access to Smitty's Cove for public use;
- H. ARRC also agrees to provide legal public vehicular and pedestrian access across ARRC property to permit the City and the public to access the City-owned DeLong Dock; and
- I. Both parties agree that any agreement between the parties is not effective unless and until the City issues a mining permit to ARRC allowing it to recontour ARRC-owned land adjacent to Tract A and rezones ARRC-owned parcels adjacent to Tract A from commercial to industrial use; and
- J. The City agrees to provide legal access across the southwest corner of Tract W to permit ARRC to access Tract A from existing ARRC property located to the west of Tract W.
- K. The City recognizes that ARRC's development of Tract A and adjacent ARRC-owned parcels for industrial use will require the placement of railroad tracks onto Tract A and that routing such tracks from existing ARRC property to Tract A will require ARRC either to retain ownership of or to have exclusive use rights over a portion of Tract W at its southwest corner. The City is willing to provide ARRC with exclusive rights to such portion of Tract W and will continue to discuss potential ownership rights to the portion at issue, for the sole purpose of allowing safe and unimpeded operation of trains upon said tracks; and
- L. Both parties agree that if both of the actions listed in Item I and a decision by the City as to whether ARRC's rail access across Tract W will be in the form of fee simple ownership or exclusive use rights, as described in Item K, above, have not occurred on or before January 1, 2018, the agreement evidenced by this statement of terms shall terminate, provided that said deadline can be extended upon the mutual written agreement of the parties.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

I, hereby attest that the essential terms identified above are an accurate reflection of the terms agreed upon by the parties for presentation and approval by the Whittier City Council and the ARRC Board of Directors.

Daniel Blair

Daniel Blair, Whittier Mayor

Date: 8/22/17

Bill O'Leary

Bill O'Leary, ARRC President and CEO

Date: 8/10/17

**RESOLUTION NO. 34-2017**

**A RESOLUTION OF THE WHITTIER CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ISSUE FIVE (5) YEAR RENEWABLE ELECTRICAL UTILIDOR USE PERMITS TO WHITTIER BUSINESSES FOR PURPOSES THAT ENHANCE ECONOMIC DEVELOPMENT WITHIN THE CITY OF WHITTIER.**

**WHEREAS**, there are electrical utilidors within the City street right-of-ways that have sat idle for many years; and

**WHEREAS**, there is a need for additional communication cables within the City; and

**WHEREAS**, the existing utilidors can be used for routing communication cables or other cables that will enhance the economic development within Whittier; and

**WHEREAS**, use of the utilidors for purposes that enhance economic development within Whittier is a benefit to all residents and visitors of Whittier.

**THEREFORE, BE IT RESOLVED**, that the Whittier City Council authorizes the City Manager to issue five (5) year renewable electrical utilidor use permits to Whittier Businesses for purposes that enhance economic development within the City of Whittier.

**Adopted this 19<sup>th</sup> day of December 2017**

**ATTEST:**

\_\_\_\_\_  
Krista Fish  
City Clerk

\_\_\_\_\_  
Daniel Blair  
Mayor

Ayes:  
Nays:  
Absent:  
Abstain: